

Reliability & Maintenance Conference and Exhibition

Ernest N. Morial Convention Center
New Orleans, Louisiana

May 23 – 26, 2017

Advance Program



FACES OF THE INDUSTRY



American Fuel & Petrochemical
Manufacturers

#AFPMMC17

afpm.org

**SCHEDULE OF EVENTS
AT A GLANCE**

MAY 23-26, 2017

Tuesday

7:30 am – 7:00 pm
8:00 am – 4:00 pm
4:00 pm – 5:00 pm
5:00 pm – 7:00 pm

May 23, 2017

Registration
Professional Development Seminars
Ethics Session
Opening Reception in Exhibit Hall

Wednesday

7:30 am – 6:00 pm
8:30 am – 9:45 am
9:45 am – 10:00 am
10:00 am – 10:50 am

11:00 am – 11:50 am

12:00 pm – 2:00 pm
2:00 pm – 2:50 pm

3:00 pm – 3:50 pm

4:00 pm – 6:00 pm

May 24, 2017

Registration
Keynote Session
Coffee Break
Discussion Session /
Concurrent Workshops
Discussion Session /
Concurrent Workshops
Lunch in Exhibit Hall
Discussion Session /
Concurrent Workshops
Discussion Session /
Concurrent Workshops
Reception in Exhibit Hall

Thursday

8:00 am – 5:00 pm
8:30 am – 9:20 am

9:20 am – 9:30 am
9:30 am – 10:20 am

10:20 am – 10:30 am
10:30 am – 11:20 am

11:30 am – 3:00 pm

3:00 pm – 3:50 pm

4:00 pm – 5:00 pm

May 25, 2017

Registration
Discussion Session /
Concurrent Workshops
Coffee Break
Discussion Session /
Concurrent Workshops
Break
Discussion Session /
Concurrent Workshops
Lunch in Exhibit Hall /
20-minute Tech Talks
Discussion Session /
Concurrent Workshops
Discussion Session /
Concurrent Workshops

Friday

8:30 am – 11:15 am

May 26, 2017

Discussion Session

**MAXIMIZE ASSET VALUE THROUGH
INNOVATION AND COLLABORATION**

2016 and into 2017 was the third year in a row of low and steady crude prices. The on-going challenges for refiners to continue operating as efficiently and safely as possible remained the number one priority for industry. Refinery utilization has averaged about 90% over the last 3 years. Regardless of production and price stabilization, maximizing asset value, reliability and safety are real issues our industry must constantly address. The Reliability and Maintenance Conference planning committee developed a program that incorporates new, innovative and dynamic topics on current refinery issues that focuses collectively on maximizing asset value through innovation and collaboration. The program has more time for open discussion and idea sharing. The committee implemented five 20-minute 'Tech-Talks' that will take place in the exhibit hall on Thursday to highlight even more new and innovative ideas. Lastly, we are offering three robust technical professional development sessions on Tuesday to start the conference.

Specifically, the conference is all about sharing improvements and learning from others' experiences. In each of the workshops and presentations, industry professionals will describe their reliability and maintenance challenges, how they selected a solution, and the ups and downs of implementing that solution and open the discussion to the attendees. The program has almost 20 workshops organized in four topic tracks: Reliability; Maintenance; Turnaround and Mechanical Integrity – Training/Innovation. The workshops will be interactive and attendees will be encouraged to ask questions and share their own experiences and challenges. Attendees interested in a specific topic will find that the program schedule

allows them to focus on the area that best aligns with their interests. For example, attendees whose top priority is mechanical integrity may want to concentrate on the Mechanical Integrity track while other attendees will choose to concentrate on the Maintenance, Turnaround or Reliability tracks. We hope that you find this year's program to be a valuable resource and are able to leave with tangible information that you can use in your day-to-day operations.

Professional Development Seminars

Attendees have the opportunity to acquire additional training by registering for one of the three Professional Development Seminars held Tuesday before the conference. Three full-day seminars will be offered: "Obtaining Leak Free Operation from Bolted Connections" by Advanced Sealing and Sealing and Bolting Technologies; "Bolted Joint Integrity" by Hex Technology and Integrity Engineering; "Equipment Reliability" by Phillips 66, Reliability Solutions Training and RAM Analytics. Also available, will be "Ethics and Excellence for Engineers" by Valero Energy Corporation. There is an additional registration fee for each of these seminars except the Ethics and Excellence session.

Discussion Sessions

The program includes four Discussion Sessions where subject matter experts (SMEs) will provide a starting point for a small group discussion of high priority issues. These four sessions: Maintenance, Mechanical Integrity-Training/Innovation, Turnaround, and Reliability will be three hours in length to make them even more interactive and to offer attendees longer and better opportunities to discuss specific issues with experienced practitioners.

Exhibition

The Conference Exhibition provides an opportunity to evaluate the equipment, services, and technologies of more than 200 companies. These companies are specialists in a specific aspect of reliability or maintenance and can be valuable resources in solving plant problems and improving performance. A number of the exhibitors are first-timers offering novel solutions to your persistent problems.

The 9-plus hours of exhibition time also offer an excellent opportunity to network with others and focus on your plants' particular needs.

New this year

Included during the Thursday exhibition, will be five 20-minute 'Tech-Talk' exchanges by industry professionals to share their knowledge of new technologies and innovative ideas.

Exhibitors from over 200 industry service companies will participate in the AFPM Reliability & Maintenance Conference and Exhibition. *(as of March 13, 2017)*

A&L Industrial Services
 Access Plug Flange, Inc.
 Adhesive Services Company
 Advanced Compressor Technology
 Aggreko Cooling Tower Services
 Air Products and Chemicals, Inc.
 Airgas On-site Safety Services Inc.
 Alfred Conhagen Inc
 AltairStrickland, Inc.
 AMACS Process Tower Internals
 Apache Industrial Services
 ARMS Reliability
 Aspen Aerogels, Inc.
 Asset Performance Networks
 Auburn Manufacturing, Inc.
 Austin Industrial, Inc.
 AW Hudson Supply Co., Inc.
 Babcock Power
 Babcock & Wilcox Co.
 BearCom
 BLAC INC
 Boardman, Inc.
 BolttechMannings, Inc.
 Brand Energy and Infrastructure Services
 Brock Group
 Calculated Controls
 Capstone Fire & Safety Management
 Carboline Company
 CATSI
 CEDA
 Century Elevators
 Citadel Technologies
 Clean Harbors
 Conco Services Corporation
 Continental Fabricators, Inc.
 Contract Fabricators, Inc.
 Cooling Tower Depot, Inc.
 CTI Industries, Inc.
 Cudd Energy Services
 Curran International
 Curtiss-Wright, EST Group
 Cust-O-Fab
 Custom Air Products & Services, Inc
 D. D. Technology, Inc.
 Dehumidification Technologies, Inc.
 Delta Refractories, Inc.
 Delta Tech Service Inc.
 Deltek
 Design Maintenance Systems Inc.
 Draeger Safety Inc.
 DropBox Inc.
 Dunn Heat Exchangers
 Envent Corporation
 ERIKS North America
 EthosEnergy Field Services, LLC
 Evergreen Industrial Services
 Excel Modular Scaffold
 Flexitallic L.P.
 Gallop Tower Field Service
 Garlock Sealing Technologies
 GAYESCO-WIKA USA, LP
 GEO Heat Exchangers
 Goodway Technologies
 Graywolf Industrial Company
 Gulfspan Industrial, LLC
 Hach
 Hahn & Clay
 Hason Steel Products Inc.
 Herc Rentals
 Hi-Tech Weld Overlay Group, LLC
 Hotwork-USA
 Hudson Products Corporation
 Hunter Buildings & Manufacturing, LP
 Hydratight
 Hydro Kinetics
 IMI Z&J
 Infinity Maintenance Services, LP
 Infrared Cameras Inc
 Innolytics
 Innovative Ventilation Systems
 INOVX Solutions
 Inserv - Integrated Service Company LLC
 Integrated Global Services
 InterPlan Systems Inc.
 Iris Inspection Services, Inc.
 IRISNDT Inc.
 J.J. White, Inc.
 Jayne Industries, Inc.
 JJENCO, Inc.
 Johns Manville Industrial Insulation Group, LLC
 KBC Advanced Technologies, Inc.
 Kiewit
 KnightHawk Engineering, Inc.
 Koch Specialty Plant Services
 Lamons
 Lifting Gear Hire
 Lloyd's Register Energy
 Maintenance Enterprises, LLC
 Manufacturas Petroleras S.A. de C.V.
 Matrix Service
 McDonough Elevator Sales & Rentals
 Melter, S.A. de C.V.
 Metegrity Inc.
 MISTRAS Group Inc.
 Morgan Advanced Materials
 NCSG Crane & Heavy Haul Corporation
 NDT Seals
 Nightstick by Bayco Products Inc
 Nooter Construction Company
 Ohmstede
 Onis Line Blind
 Optimal Field Services
 P.A. Inc.
 ParFab Companies
 PdMA Corporation
 Peinemann Equipment
 Permasense Ltd
 Petro-Chem Development Co., Inc.
 Petrochem Field Services
 PK Technology
 Plant Services Incorporated
 PLSI
 PROGNOST Systems, Inc.
 ProVent Technologies LLC.
 PSRG
 QMax Industries, Inc.
 Quantum Technical Services
 Raedlinger Primus Line GmbH
 Rain for Rent
 RedGuard
 Refined Technologies, Inc.
 Reliability Management Group (RMG)
 Reliability Solutions Training, LLC
 Rentech Boiler Services, Inc.
 Repcon, Inc.
 Resco Products, Inc.
 Richard Industrial Group, Inc.
 Roxul Technical Insulation
 S.T. Cotter Turbine Services, Inc.
 Sabin Metal Corporation
 Safehouse Habitats (Scotland) Ltd
 Safway Group
 Satellite Shelters, Inc.
 Sentinel Integrity Solutions
 Sentry Equipment Corp
 Service Rentals, INC.
 Signal Two-Way Radio Rentals, LLC
 Small Hammer Incorporated
 Specialty Maintenance Products
 SPX Bolting Systems
 STARCON International Inc.
 STC
 Stress Engineering Services Inc.
 Structural Group
 Sulzer Chemtech USA, Inc.
 Summit
 Sunbelt Rentals
 T. F. Hudgins Inc.
 T.A. Cook
 TapcoEnpro, LLC.
 TASC
 TDS
 Teadit NA Inc.
 Team Industrial Services
 Technofink
 TesTex Inc.
 Texas/Louisiana Steam
 The Colt Group
 The Equity Engineering Group
 The Master Lock Company
 Thermbond Refractory Solutions
 Thompson Industrial Services, LLC
 Total Industrial Services Specialties, Inc.
 Total Safety U.S., Inc.
 Tristar Global Energy Solutions, Inc.
 Turnaround Logistics, Inc
 Turnaround Welding Services
 Turner Industries Group, LLC
 United Rentals, Inc.
 United Shutdown Safety
 Universal Plant Services, Inc.
 U.S. Bellows, Inc.
 USA DeBusk
 USA Industries, Inc.
 Vallen Safety Services - Technical Services
 Valtech Engineering
 Vapor Point, LLC
 Versa Integrity Group
 Visionary Industrial Insulation
 Western Technology, Inc
 Woven Metal Products
 Wyatt Field Service Company
 Zeeco, Inc.

**TUESDAY
MAY 23, 2017**

8:00 am to 4:00 pm

**Obtaining Leak Free Operation
from Bolted Connections**

David Reeves, Sealing and Bolting
Technologies LLC
David Clover, Advanced Sealing

All properly designed bolted flange connections in process plants can be assembled to run leak free, including all heat exchanger and pipe flanges. Back by popular demand for the fourth year, this seminar summarizes the procedures, tools and material selections needed to achieve a leak free operation and easy disassembly. The testing, research and supporting data will be covered that identified the main reasons for leaks and the materials and procedures that have been developed to offset these problems. Optimal gasket seating stresses and pipe flange stud stresses will be covered along with the tools for easily analyzing operational gasket loads on all code flanges. All class materials including spreadsheet tools are provided on thumb drives.

Cost: \$450

8:00 am to 4:00 pm

Bolted Joint Integrity

Scott Hamilton, Hex Technology
Warren Brown, Integrity Engineering
Solutions

This course is intended to provide an overview of the most important aspects for achieving leak free joint operation. The course emphasizes the importance of the full life-cycle approach and each stage of the life-cycle is examined to demonstrate this concept. The most critical aspects for design, fabrication, assembly and maintenance are detailed in order for the attendee to be able to determine the status of their current joint integrity program and what will be required to bring it up to best practice.

Some of the more important joint integrity points will be demonstrated using the IJAQ TED Rig (ijaq.org). The attendees will be able to participate in demonstrations and witness first-hand the joint assembly demonstrations used to drive home the more important aspects of joint integrity. The course is suitable for engineers and managers wishing to improve joint integrity at their facility.

Cost: \$450

8:00 am to 4:00 pm

Equipment Reliability

This all-day workshop will be segmented to focus on three aspects of equipment reliability; rotating equipment, fixed equipment, and asset reliability and profitability.

Cost: \$450

1) Reliable Manufacturing

Ian McKinnon, Reliability Solutions
Training, LLC

This session will clearly build an awareness to include "improvement and precision based" activities with historical "failure based" efforts to better recognize, reduce and manage asset failures to achieve higher performance gains. The session features live dynamic machine sets that plainly demonstrate the value in achieving "Best-In-Class" running performance utilizing precision techniques in the elimination of failure sources.

**2) Fixed Equipment Reliability
and Mechanical Integrity**

Clay White, Phillips 66

This session will cover some of the more important basics of a mechanical integrity (MI) but focus in on newer programs (such as setting Reliable Operating Limits) and technologies that are more proactive and reliability centered. In addition, the importance of developing good management systems, accurate maintenance cost and lost profit opportunity accounting, key performance indicators and auditing will be discussed as critical elements to the overall MI and reliability program.

**3) The Effect of Unreliability
on Profitability**

Al Poling, RAM Analytics

Asset reliability has a profound yet not-well-understood effect on profitability. All for-profit businesses operate under the same business equation: profit = sales - cost. Asset reliability effects both the sales and cost side of this equation. Maintenance and reliability professionals need to understand how their efforts influence the ultimate profitability of the company. Armed with this knowledge they can build a compelling business case for asset reliability that will enable them to garner the buy-in and support of site and corporate leadership.

4:00 pm to 5:00 pm

Ethics and Excellence for Engineers

Valero Energy Corporation

The ethics workshop will review engineers' roles and responsibilities in applying professional engineering ethics to their professional conduct. The discussion will begin with a definition of ethics and then discuss situations where ethics are brought to bear. This workshop is intended to provide the training needed to maintain a professional engineer's license in those states that require one hour of training per renewal period. AFPM will provide certificates of attendance to those who attend.

There is no additional fee to attend the Ethics Workshop.

KEYNOTE ADDRESS

8:30 am to 9:45 am

Tim Sanders

Author, Speaker and
Former Yahoo Chief
Solutions Officer



The New York Times
bestselling author will
talk about the power of
confidence and great
relationships in the
business world.

TRACK 1:
RELIABILITY

TRACK 2:
MAINTENANCE

10:00 am – 10:50 am

**Measuring the
Effectiveness of Operator
Based Basic Care**

Michael Johnson, AMRRI

Kitting and Staging Process

Anteneh Zewde, DuPont

11:00 am – 11:50 am

TBD

**One Company's Journey
To An Individual Craft
Training Process**

*Tim Carpenter, LyondellBasell
Industries*

12:00 pm – 2:00 pm

Lunch in Exhibit Hall

2:00 pm – 2:50 pm

**PMO Across a
Small Refinery**

*Scott Hinds,
Western Refining Company*

**Maintenance
Discussion Session**

3:00 pm – 3:50 pm

**Sure, Our Reliability
Program Delivers A Cost
Benefit – Don't You Trust Us?**

*Dick Hancock,
24/7 Systems, Inc.*

**Maintenance
Discussion Session**

continued

4:00 pm – 6:00 pm

Reception in Exhibit Hall

*See page 7 for Tracks 3 and 4.
Program subject to change.
Check for updates at www.afpm.org*

		TRACK 3: TURNAROUND	TRACK 4: MECHANICAL INTEGRITY – TRAINING/INNOVATION
WEDNESDAY MAY 24, 2017 <i>continued</i>	10:00 am – 10:50 am	Turnaround Execution Excellence: Maximizing Contractors' Performance and Productivity <i>Bobby Singh,</i> Project Assurance <i>Lawrence Crow,</i> Axiall, a Westlake Chemical Company <i>Joshua Causey,</i> Repcon, Inc. <i>Spencer Moak,</i> Ohmstede	Managing a Mechanical Integrity Program by Implementing Integrity Operating Windows <i>Russ Davis,</i> MISTRAS Group, Inc.
	11:00 am – 11:50 am	Controlling Scope - Scope Assessment Matrix <i>Jared Oakley,</i> Sasol North America <i>Sean Reynolds,</i> Turner Industries	Digital Transformation of the Approach to Managing Asset Integrity and Reliability – Revolutionizing PSM <i>Tibor Komróczki,</i> MOL Group <i>Craig Harclerode,</i> OSIsoft
	12:00 pm – 2:00 pm	Lunch in Exhibit Hall	
	2:00 pm – 2:50 pm	TBD	Process Safety Management <i>Willis Jernigan,</i> Flint Hills Resources, LP
	3:00 pm – 3:50 pm	A Well-Integrated Operations Team Helps Secure a Successful Turnaround Result <i>Andrew Jakubowski,</i> Flint Hills Resources, LP	TBD
4:00 pm – 6:00 pm	Reception in Exhibit Hall		

See page 6 for Tracks 1 and 2.
 Program subject to change.
 Check for updates at www.afpm.org

		TRACK 1: RELIABILITY	TRACK 2: MAINTENANCE
THURSDAY MAY 25, 2017	8:30 am – 9:20 am	Improving Reliable Manufacturing® ... Precision Maintenance® <i>Ian McKinnon, Reliability Solutions Training, LLC</i>	How BP Utilizes Innovative Process Solutions to Rapidly Deploy the Best Maintenance Strategies and Leverage Them Across Multiple Sites <i>Scott Gloyna, ARMS Reliability David Toepfer, BP</i>
	9:30 am – 10:20 am	Innovative and Reliable Automated Valves Solutions for Functional Safety Compliance IEC:61 511/508 <i>Vimal Ghumman, Pentair Valves & Controls</i>	Expansion Joints, Reliability, Maintenance, Failure Modes and Repair <i>Michael Cabrera, Valtech Engineering Joseph Nunez, ExxonMobil Corporation</i>
	10:30 am – 11:20 am	Asset Reliability Has A Profound Yet Not-Well-Understood Effect On Profitability <i>Al Poling, RAM Analytics</i>	A Successful Equipment Lubrication Program At Monroe Energy <i>William Balentine, Monroe Energy</i>
	11:30 am – 3:00 pm	Lunch in Exhibit Hall 20 minute Tech Talk sessions	
	3:00 pm – 3:50 pm	Reliability Discussion Session Early Detection of Process Risks for Improved Safety, Reliability and Operational Excellence: A Breakthrough Technology and Case Studies <i>Datuk Zakaria, Petronas</i>	Why Cranes Fall Down And What You Can Do To Prevent It <i>Joseph Collins, Becht Engineering Co., Inc. David Wolf, LyondellBasell Industries</i>
	4:00 pm – 5:00 pm	Reliability Discussion Session <i>continued</i>	SUPLEX 2015 <i>Changhoon Jeong and Junil Yi, SK Energy</i>

See page 9 for Tracks 3 and 4.
 Program subject to change.
 Check for updates at www.afpm.org

		TRACK 3: TURNAROUND	TRACK 4: MECHANICAL INTEGRITY – TRAINING/INNOVATION
THURSDAY MAY 25, 2017 <i>continued</i>	8:30 am – 9:20 am	The Critical Foundation to Competitive Turnarounds <i>Craig Small, Asset Performance Networks</i>	Mechanical Integrity Discussion Session
	9:30 am – 10:20 am	An Integrated Planning Strategy Approach: Implementing Best Practice for Shutdown, Turnaround and Outage <i>Matthew Popovacki, T.A. Cook</i>	Mechanical Integrity Discussion Session <i>continued</i>
	10:30 am – 11:20 am	Reduce Turnaround Loading of H2S to the Flare Utilizing New Scrubber Technology <i>Sean Kirkpatrick, Vapor Point, LLC Renee LeBlanc, Motiva Enterprises LLC</i>	Training/Innovation In Situ Optimization of Heat Transfer <i>Daniel Brewster and Jason Hofseth, Refined Technologies Inc.</i>
	11:30 am – 3:00 pm	Lunch in Exhibit Hall 15 minute sessions	
	3:00 pm – 3:50 pm	A Step Change in Turnaround Quality <i>Michael Schmidt, CHS Inc.</i>	Training/Innovation Enhancing Refinery Reliability And Availability Through Online Corrosion Monitoring <i>Christiane Lederer, Permasense</i>
	4:00 pm – 5:00 pm	Turnaround Cost Philosophy <i>Sonny Best, BP Whiting Refinery</i>	Training/Innovation Worst to First: How One Leader's Focus on Culture Turned Around the Navy's Worst Fighter Squadron <i>Ernie Spence, Wilson Perumal & Company, Inc.</i>
	FRIDAY MAY 26, 2017	8:30 am – 11:15 am	Turnaround Discussion Session <i>Hardy Kemp, Flint Hills Resources, LP</i>

See page 8 for Tracks 1 and 2.
Program subject to change.
Check for updates at www.afpm.org

ETHICAL RESPONSIBILITY AND PROFESSIONAL AND PERSONAL CONDUCT CODE

The American Fuel & Petrochemical Manufacturers ("AFPM") has adopted the following "Ethical Responsibility and Professional and Personal Conduct Code" (hereinafter, "the Code"). Every member of AFPM, their designated representatives, and non-member attendees at all AFPM meetings and forums agree to abide by the Code as a condition of membership in AFPM and/or attendance at AFPM meetings and forums.

The Code requires the following of all individuals attending AFPM meetings and forums:

- Adherence to the AFPM bylaws and the AFPM policies and procedures, as adopted by AFPM's Board of Directors.
- Strict compliance with federal antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintenance of the highest level of professional and personal ethical behavior while attending AFPM meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.

- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees is with the highest level of integrity and courtesy.
- Sharing of knowledge and expertise as speakers at AFPM educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization's products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of AFPM.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at AFPM meetings without express written permission of AFPM.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the AFPM President. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from AFPM, or an individual to exclusion from participation in AFPM activities, by the Executive Committee.

AFPM ENTERTAINMENT POLICY:

We ask your cooperation in observing the Association policy on activities held in conjunction with any AFPM meeting:

- All representatives of companies sponsoring hospitality activities are expected to register for the meeting.
- Meetings or social activities should not be scheduled at times that pull registrants away from AFPM programs and AFPM-sponsored activities.
- Companies are asked to ensure that hospitality activities do not include expensive or elaborate entertainment.
- Hospitality suites are expected to close by 1:00 am.
- Any company sponsoring a function to which 25 or more people are invited should outline its plans for advance approval by AFPM. In general, such functions will be approved if they do not unduly take registrants away from AFPM-sponsored activities.
- Food, beverage and service personnel (bartenders, hostesses, etc.) must be obtained through the hotel catering department.
- Suite promotional activities are to avoid the use of elaborate entertainment, expensive door prizes, suite attendance solicitation by individuals who are not full-time employees of the sponsoring company, or other similar activities.

1. Conference Registration and Professional Development Seminars

Log on to www.afpm.org then click "Register Now" or complete the enclosed registration form. Full registration includes admission to the Tuesday and Wednesday receptions and the Wednesday and Thursday luncheons in the exhibit hall; the Keynote Session; and the Workshop Sessions. Spouse registration includes all of the above.

A \$200 discount will be applied if a hotel reservation is received with this registration. Local commuter registrants will also receive this discount. Plus, you'll save \$100 on full conference registration if you register by April 14! There is a separate registration fee for the Tuesday Professional Development Seminars, and these seminars are open to registered attendees only.

On-line late registration runs from April 14 – May 12. After May 12, registration must be done on-site in New Orleans.

2. Hotel Reservations

Reserve your hotel on-line when you register [on-line](#) and receive an immediate acknowledgement of your reservation. Or, fill in the appropriate space on the enclosed registration form. Hotel reservation requests will be processed in the order received by the AFPM. Get immediate acknowledgement on-line but allow 2 weeks if submitted to AFPM. Support your Association and help keep meeting fees low by using the AFPM contracted hotel.

April 14, 2017, is the cut-off date for making hotel reservations, cancellations or substitutions through AFPM or on-line. Beginning April 20, reservations, substitutions, or cancellations must be made through the hotel directly.

Hotel Cancellation Policies:

Cancellations must be made 72 hours prior to your arrival date to avoid a

cancellation charge. Cancellation made within the 72 hour window will be charged fees equal to one (1) nights stay plus tax.

Early Departure Fee: An early departure fee will be charged if an attendee checks out of the hotel prior to the attendee's scheduled departure date, without having notified the hotel by 12:00 midnight the day after check-in of the change in scheduled departure.

3. Payment

Pay by credit card. AFPM accepts American Express, MasterCard and Visa.

4. Travel

AVIS is the official rental car agency for the RMC. Call 800-331-1600 and refer to AWD#:B761300 to receive discounted rates.

5. Suites and meeting rooms

Call Brittany Jacobs at 202.457.0480 or email at bjacobs@afpm.org.

6. Confirmation

Your registration will be confirmed via e-mail if you provided us your email address. Otherwise, your confirmation will be sent via U.S. mail.

7. Attire

Business Casual - shirts with collars; no ties, sneakers or shorts.

Cancellation Policy:

Registration cancellations must be submitted in writing and faxed to 202.835.0467 or e-mailed to RMC@AFPM.org. Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions may be made on-line by the individual who entered the registration or may be submitted in writing to RMC@AFPM.org.

Cancellations may be made by April 14, 2017 with no penalty. Written cancellations postmarked, faxed, or emailed between April 15 and May 5, 2017 will receive a refund of fees, less a \$50 processing fee. No refunds after May 5, 2017. No telephone cancellations.

This cancellation policy applies to full conference registration, one-day pass registration, and Tuesday professional development seminar registration.

Fee Policy: (Eligibility for rates)

Member Fee:

The member rate is based on membership information currently on file with AFPM. If your company is not currently a member, the non-member fees will be charged to your credit card.

Local Fee:

Eligibility for the local fee is limited to those who will be commuting from home to the conference each day.

Exhibitor Fee:

Eligibility for the Exhibitor fee is limited to those who are employed by a company that has been confirmed as an exhibitor at this conference. If the company you indicate as an exhibitor is not currently confirmed as an exhibitor, the non-exhibitor rates will be charged to your credit card.

Registration Policy:

Those who are present at the site of an AFPM meeting and/or occupy a hotel room in the AFPM room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

Spouse/Guest Policy:

A guest is a spouse/significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. A co-worker, an associate or spouse who works within the industry may not use the Spouse/Guest Registration category. Guests are not permitted to work in the exhibit booths. Children under 18 are not permitted in the exhibit hall.

No Suitcasing Please:

Please note that while all meeting registrants are invited to the exhibition, any non-exhibitor registrant who is observed to be soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the AFPM Exhibition Policy will be asked to leave the show floor. Please report any violations you may observe to show management.

Photo Release:

By registering for this conference, I hereby grant AFPM, its licensees and assigns, the right to use my name, biographic material, as well as, photos, or videos taken of me during the conference in news media, websites, publications, programs, articles, and/or marketing materials.

Attendee Profile

Please fill out completely. Badges will be printed from this information.

Name _____

Title _____

Company _____

Address _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone (Area/Country/City Code) _____ Fax (Area/Country/City Code) _____

E-mail _____

This is not a permanent address change.

Spouse/Guest Name (if attending) _____

Check here if you require special services.
 Please attach a description of your needs.

Hotel Selection

Hotel Reservation requests must be accompanied by paid conference registration to be processed. Room Rate is \$189 Single/Double occupancy at the New Orleans Marriott, 555 Canal Street, New Orleans, LA 70130

Arrival Date _____ Departure Date _____

If no dates are indicated, we will assign arrival Tuesday, May 23 and departure Friday, May 26.

Room Type: One Bed Two Beds

Number of People in Room: _____

Special Requests: Disability Other

Room Guarantee: AMEX VISA
 MasterCard Discover Diners

Credit Card Number _____ Exp. Date _____

Signature _____

Frequent Guest Number _____

Register on-line to receive immediate acknowledgement of hotel. April 14 is the final cut-off date to reserve a room. Contact the hotel directly with changes or cancellations beginning April 20, 2017.

Meeting Registration

Full Conference

By April 14 After April 14

Operating Company 1st Timer

Complimentary

- Member (all) \$ 900 _____ \$ 1000 _____
- Non-member Exhibitor \$ 1500 _____ \$ 1600 _____
- Non-member Non-exhibitor \$ 1700 _____ \$ 1800 _____

One-day Passes

Member (all)

- Tuesday \$ 300 _____ \$ 325 _____
- Wednesday \$ 550 _____ \$ 600 _____
- Thursday \$ 550 _____ \$ 600 _____

Non-member Exhibitor

- Tuesday \$ 350 _____ \$ 375 _____
- Wednesday \$ 850 _____ \$ 900 _____
- Thursday \$ 850 _____ \$ 900 _____

Non-member Non-exhibitor

- Tuesday \$ 400 _____ \$ 425 _____
- Wednesday \$ 950 _____ \$ 1000 _____
- Thursday \$ 950 _____ \$ 1000 _____

Spouse/Guest \$ 100 _____ \$ 100 _____

Professional Development Seminars / Tuesday May 23

- Obtaining Leak Free Operation from Bolted Connections \$ 450 _____ \$ 550 _____
- Bolted Joint Integrity \$ 450 _____ \$ 550 _____
- Equipment Reliability \$ 450 _____ \$ 550 _____
- Ethics \$ 0 _____ \$ 0 _____

Total Amount Due

\$ _____ \$ _____

Name of Member Company _____
 Not sure if your company is a member? Go to www.afpm.org

Payment Information

Payments to AFPM are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

VISA MasterCard American Express

Credit Card Number _____ Exp. Date _____

Name on card (Please print) _____

Billing Address _____

City, State, Zip, Country _____

Signature (Required, authorizing charge & acknowledging cancellation/refund, fee, registration, spouse and all other policies and ethics code) Click here to review [AFPM policies](#).

Register by Fax:

Register by fax with credit card information to 202.835.0467.

Register by Mail:

AFPM, 1667 K Street, NW Suite 700, Washington, DC 20006