

**THE AFPM  
Q&A AND TECHNOLOGY FORUM  
HAS A NEW NAME**

# **THE SUMMIT**



**AFPM OPERATIONS & PROCESS  
TECHNOLOGY SUMMIT**

**A NEW NAME, A NEW MEETING,  
A NEW ERA OF INNOVATION**

**ADVANCE  
PROGRAM**

**SUNDAY, OCTOBER 1 – WEDNESDAY, OCTOBER 4  
AUSTIN, TEXAS**

**[AFPM.ORG/CONFERENCES](http://AFPM.ORG/CONFERENCES)**



**AFPM**

**Sunday October 1, 2017**

3:00 pm – 6:30 pm Registration - Badge Pick-up  
5:00 pm – 6:30 pm The Summit Kickoff Networking Event

**Monday October 2, 2017**

07:00 am – 6:30 pm Registration  
7:00 am – 8:00 am New Manager Morning Mixer  
08:00 am – 8:55 am **General Session**  
09:00 am – 10:00 am **Concurrent Sessions:**  
• Cybersecurity  
• Operational Planning, Control & Automation Technologies  
• Principles & Practices – Emerging Leaders Town Hall  
• Q&A and Discussion Session – Gasoline Processes  
10:00 am – 10:15 am Coffee Break  
10:15 am – 12:00 pm **Concurrent Sessions - continued**  
12:00 pm – 2:00 pm Lunch in Exhibit Hall  
2:00 pm – 3:30 pm **Concurrent Sessions:**  
• Cybersecurity  
• Operational Planning, Control & Automation Technologies  
• Principles & Practices – Gasoline Processes  
• Q&A and Discussion Session - Hydroprocessing  
3:30 pm – 3:45 pm Refreshment Break  
3:45 pm – 5:15 pm **Concurrent Sessions - continued**  
5:15 pm – 6:30 pm Reception in Exhibit Hall

**Tuesday October 3, 2017**

7:00 am – 5:00 pm Registration  
8:00 am – 10:00 am **Concurrent Sessions:**  
• Cybersecurity  
• Operational Planning, Control & Automation Technologies  
• Principles & Practices - Hydroprocessing  
• Q&A and Discussion Session –  
Crude/Vacuum Distillation & Coking  
10:00 am – 10:15 am Coffee Break  
10:15 am – 12:00 pm **Concurrent Sessions - continued**  
12:00 pm – 2:00 pm Lunch in Exhibit Hall

*continued on next page*

**JOIN US AS WE CELEBRATE  
70 YEARS OF QUESTIONS  
AND ANSWERS WITH  
“A NEW NAME, A NEW  
MEETING, A NEW ERA  
OF INNOVATION”**

**SPONSORS**

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Final Program and Digital App

**Crystaphase**

Kick-off Networking Event

**DuPont Clean Technologies**

Pre-Conference Seminar

**Haldor Topsoe**

AV Sponsor - Hydroprocessing Q&A

**Hydrocarbon Processing**

Conference Daily

**W. R. Grace & Co.**

Women in Refining Networking Event

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**Tuesday October 3, 2017 (continued)**

- 2:00 pm – 3:30 pm      **Concurrent Sessions:**
- Cybersecurity
  - Operational Planning, Control & Automation Technologies
  - Principles & Practices - Crude/Vacuum Distillation & Coking
  - Q&A Session - FCC
- 3:30 pm – 3:45 pm      Refreshment Break
- 3:45 pm – 5:15 pm      **Concurrent Sessions - continued**
- 5:30 pm – 6:30 pm      Women in Refining Networking Event  
*Reception open to registered women only.*

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**Wednesday October 4, 2017**

- 7:30 am – 10:00 am      Registration
- 8:00 am – 9:30 am      **Concurrent Sessions:**
- Cybersecurity
  - Principles & Practices - FCC
  - Principles & Practices – Fostering Profitability
- 9:30 am – 9:45 am      Coffee Break
- 9:45 am – 11:00 am      **Concurrent Sessions - continued**

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**Keynote Speakers**

**General Session**  
Monday 8:00 am

**Cybersecurity**  
Monday 9:00 am

**Operational Planning, Control  
& Automation Technologies**  
Monday 9:00 am



**Bill O'Connor**  
Innovation Strategist at Autodesk/  
Founder, Autodesk Innovation Genome  
*Future of Work*



**Dr. Jerald Dawkins**  
President, True Digital Security



**Dr. Michael Baldea**  
Assistant Professor,  
University of Texas at Austin;  
*The Automation Systems'  
Engineers of the Future*

## Q&A SESSIONS

Panels of featured industry experts from refining companies and technology providers respond to questions and engage attendees in a discussion of today's tough issues.

### Crude/Vacuum Distillation & Coking Panel

- *Hector E. Gamboa-Arizpe*, Strategic Planning/Senior Process Engineer, CITGO Petroleum Corporation
- *Eric M. Legare*, Process Development Manager, Tesoro Corporation
- *Darwin Logerot*, Sr. Consulting Engineer, Prosys Inc.
- *William Ross McDaniel*, Sr. Process Engineer, KP Engineering, LP
- *Kevin Solomon*, Director - Field Technical Services, Athlon Solutions
- *Jeremy Theiss*, Detroit Technical Services Manager, Marathon Petroleum Corporation

### FCC Panel

- *Bryan Dinkel*, FCC Technologist, Marathon Petroleum Corporation
- *Michael Federspiel*, Chief FCC Technologist, W. R. Grace & Co.
- *Darin Robert Foote*, Refinery Operations Superintendent, CHS Inc.
- *Alex Maller*, Process Engineer, TechnipFMC Process Technology
- *Steve Tragesser*, Chief Technology Engineer - FCC & Alkylation, KBR

### Gasoline Processes Panel

- *Geoff Dubin*, Senior Technology Manager, Axens North America
- *Bryan Kinderman*, Sales Director, Fuel Upgrading - BU Catalysts, Clariant Corporation
- *Alexander V. Sabitov*, Senior Technical Services Engineer, Phillips 66
- *Kyle Sharon*, Director Technical Service at Ardmore Refineries, Valero
- *Patrick Sugg*, Services Manager Americas Region, UOP LLC – A Honeywell Company

### Hydroprocessing Panel

- *Brant Aggus*, Process Engineering Manager, Becht Engineering Co., Inc.
- *Noaman M. Al-Fudhail*, Superintendent, Refinery Engineering Division, Aramco
- *Errol G. Johnson*, Process Engineering Lead, Motiva Enterprises LLC
- *Sarah Long*, Process Engineer, Navajo Refinery
- *David Pappal*, Technology Advisor, Valero
- *Ramamoorthy Ramachandran*, Director, Bharat Petroleum Corporation Limited
- *Lyle Schoellkopf*, Technical Advisor, Advanced Refining Technologies

Visit [www.afpm.org](http://www.afpm.org) and click on The Summit to view the questions and discussion topics.

## OPERATIONAL PLANNING, CONTROL & AUTOMATION TECHNOLOGIES (OPCAT) SESSIONS

Technical presentations and Q&A sessions will cover topics in the categories of automation & controls, operations planning & scheduling, and reliability & safety.

- Supporting Today's Simulation Needs: A Next Generation Platform, [Schneider Electric](#)
- Use of Advanced Predictive Analytics for Early Detection and Warning of Column Flooding Events, [Valero](#)
- Online Prediction of Claus Combustion Temperatures, [ProSys Inc.](#)
- A Perspective on Justifying Control System Life-Cycle Upgrades, [Enterprise Products Operating LLC](#)
- Open Process Automation: A Standards-Based, Interoperable, and Secure Control System Architecture, [ExxonMobil Corporation](#)
- Does the Purdue Model Exist in 2017 and the Future?, [Waterfall Security Solutions Ltd.](#)
- Rigorous Refinery-Wide Optimization, [KBC Advanced Technologies, Inc.](#)
- On-line Integration of Planning & Scheduling with Real-time Unit Optimization and Control, [Manufacturing Technology Network, Inc.](#)
- Incorporating Safety and Best Practices into Your Process, [Prosys Inc.](#)
- Are You Getting Full Value from Your APC Investment?, [Total Petrochemicals & Refining USA, Inc.](#)
- The Mary K. O'Connor Instrument Reliability Project, [Process Reliability Solutions](#)
- Q&A Panel on OPCAT Issues, Marathon Petroleum Corporation, Prosys Inc., [Schneider Electric](#)
- And more...



## CYBERSECURITY SESSIONS

Presentations and exercises will focus on contemporary cybersecurity topics, including industrial control systems, ransomware, risk management, the industrial internet of things, and supply chain security.

- Building and Sustaining an OT Security Services Capability from Within, [Flint Hills Resources, LP](#)
- Cybersecurity Related to Functional Safety Lifecycle, [Phillips 66](#)
- IIOT: Been There, Done That, Have the T-Shirt!, [University of Houston](#)
- Networked Identity Management of Internet of Things using Blockchain, [Old Dominion University](#)
- Trustworthy Critical Infrastructures via Physics-Aware Just-Ahead-of-Time Verification, [Rutgers University](#)
- Crash Override, [Dragos, Inc.](#)
- Ongoing Grid Security, [NERC](#)
- The Value Proposition of Working with a University, [University of Illinois at Urbana-Champaign](#)
- Incident Response Lessons Learned, [Schneider Electric](#)
- Exposing the Silence Within: Building Robust Insider Threat Operations, [CVR Energy, Inc.](#)
- Creating A Unified Risk Language, [Chevron U.S.A. Inc.](#)
- Anatomy of an Attack: Two Real-World Industrial Control System Attack Vectors and How to Defend Against Them, [Plant Automation Services, Inc.](#)
- And more...

## PRINCIPLES & PRACTICES SESSIONS

These discussion-oriented sessions are primarily designed for the engineer whose overall operating experience is 3-15 years. Four of the P&P sessions complement the information exchange that occurs in the Q&A sessions; the other two P&P sessions address current industry issues. Each of the sessions addresses the fundamentals of good operation and the foundational principles for the technologies that are commonly employed. These sessions have short presentations followed by a time where attendees can ask further questions or present their own particular problems and benefit from the collective experience of the other attendees.

### Crude/Vacuum Distillation and Coking

- Coker foaming, part II (part I was in 2016)
  - Operating Practices
  - Chemistry
- How to Use APC in a Crude or Coker
  - Entire Unit vs. Modularized?
  - Rapid Crude Characterization for Better Processing / Blending (Assays Not Representative)
- Distillation tower panel
  - Amine Sources / Detection / Mitigation
  - Overhead Corrosion Control
  - Tower Internal Inspections
  - Internal Design “Improvements”– Packing vs. Trays, Divided Wall, etc.

### Fluid Catalytic Cracking (FCC)

- Exxon Presentation
- FCC Standby Operations and Safety Concerns
- Typical FCC Gas Plant Constraints – A Generic Case Study

### Gasoline Processes

- Reformer Regeneration Do's and Don'ts
- Options and Good Practices for Chloride Treatment
- Naphtha Hydrotreater Optimization
- Cleaning and Repair of Texas Towers
- Packinox Exchangers in Reformers

### Hydroprocessing

- The Bards of Hydroprocessing
  - Hydrogen by Any Name Would Smell As Sweet
  - Much Ado About Shutdowns – To HydroCrack, or CatCrack... That is the Question
  - Safety, Safety, Where Art Thou Safety

### Fostering Profitability

- Recent Market Trends Driving Refining Profitability
- Finding the Hidden Profitability Opportunities in Fractionation
- Energy Excellence Through Good Practices to Reduce Steam Venting and Insulation Losses
- Innovative Process for Developing Profitability Driven Capital Projects
- Addressing the Challenges and Opportunities of the IMO's 2020 Marine Fuel Standard

### Emerging Leaders

#### Peer-to-Peer Town Hall

- Ice Breaker - Collaboration
- Working with Millennial Generation of Engineers
- Engaging with Your Manager and Site Leaders
- Being a New Leader





## NETWORKING OPPORTUNITIES

- **The Summit Kickoff Event** – Join us as we take a look back at the history of the industry and celebrate the 70th Anniversary of the Q&A.  
*Sponsored by AFPM and Crystaphase*
- **Monday Evening Reception in the Exhibit Hall** – Grab a bite while you explore the exhibit hall to see the industry's latest products and services.
- **Women in Refining Networking Event** – Come share experiences, challenges and solutions unique to women in the industry. Read "Lean In" by Sheryl Sandberg before you come and join in a discussion of the ideas in the book. Make new contacts as Speed Networking rounds out the evening.  
*Sponsored by W. R. Grace & Co.*
- **Morning Coffee and Afternoon Refreshment Breaks** – Continue the discussion as you grab a drink or snack mid-way through each session.
- **Affiliate Hospitality Functions** – After the AFPM sessions end, visit industry suppliers as they host functions in meeting rooms and suites throughout the hotel. Stop in for a drink, a bite to eat, and entertainment as you learn about solutions and services provided by the host company.
- **New Manager Morning Mixer** – This is a new event for those who are about to or have just entered into a formal supervisory or managing role. Whether you are comfortable and well-trained or nervous and have lots of questions, come meet like-positioned peers who can share with you their experience and boost your team's performance.

## TABLETOP EXHIBITION

Two lunches and a reception in the exhibit hall which showcase catalyst, chemical, and technology providers, engineering companies, licensors and other industry suppliers in one convenient location.

Current exhibitors include: [Air Products](#), [Arkema, Inc.](#), [Athlon Solutions](#), [Baker Hughes](#), a GE company, [BASF Corporation](#), [Catalyst & Chemical Containers](#), [ChemTreat](#), [Chevron Phillips Chemical Company, LP](#), [Criterion Catalysts & Technologies L.P.](#), [Crystaphase](#), [DuPont Clean Technologies](#), [Eurecat U.S.](#), [Forum Energy Technologies](#), [Gayesco, L.L.C.](#), [GE Water & Process Technologies](#), [Intertek Pilot Plant Services](#), [Johnson Matthey](#), [Matheson](#), [Merichem Company](#), [Nalco Champion](#), [Petroval Inc.](#), [Porocel International, LLC](#), [Prosys Inc.](#), [Quantum Technical Services](#), [Sabin Metal Corporation](#), [Saint-Gobain NorPro](#), [TechnipFMC Process Technology](#), [VEGA Americas, Inc.](#), [Wood Group](#)

Visit [www.afpm.org](http://www.afpm.org) and click on Online Exhibit Application to apply to exhibit.

## THE ANSWER BOOK

Attendees are encouraged to respond to the selected questions from the Q&A and Discussion Sessions. The Answer Book allows you to incorporate visual aids and lengthy or highly technical comments into a response. The Answer Book will complement the session discussion and provide more depth on certain topics. Prior to the conference, a digital version of the Answer Book will be available to conference attendees on the My Meetings link of the AFPM website. To have your answers included, submit them no later than **September 1, 2017**.

This will allow time for AFPM to prepare the answers for distribution.

Click [here](#) to view the questions and discussion topics.

Please use the following format:

- Identify yourself, your company, and the session and question number to which you are responding
- Provide your answer, and include any supporting visual aids
- Provide a contact name, phone number and/or email address in case there are questions about your response.

Submit your responses via e-mail to [answerbook@afpm.org](mailto:answerbook@afpm.org).



### 1. Conference Registration

Click [here](#) to visit The Summit website and choose "Register Now" or complete the enclosed registration form. Full registration includes admission to the general and breakout sessions, the luncheons on Monday and Tuesday in the exhibit hall and the Monday evening reception in the exhibit hall. You'll save \$100 off full conference registration if you register by September 1!

### 2. Hotel Reservations

Save an additional \$200 off full conference registration by reserving your room through AFPM. Reserve your hotel online when you register at [www.afpm.org](http://www.afpm.org) and receive an immediate acknowledgement of your reservation. Or, fill in the appropriate space on the enclosed registration form. Hotel reservation requests will be processed in the order received by AFPM. Get immediate acknowledgement online but allow 1 week if submitted to AFPM.

*Hotel Cancellation Policy* – Cancellations must be made 48 hours prior to your arrival date to avoid a cancellation charge. Cancellation made within the 48-hour window will be charged fees equal to one (1) night's stay plus tax.

### 3. Spouse Registration

For just \$100, your spouse may join you at the Monday evening reception as well as the included sessions.

### 4. Payment

Pay by credit card. AFPM accepts American Express, MasterCard and Visa.

### 5. Table tops or meeting space

Contact Katharine Nessler at 202.457.0480 or email at [knessler@afpm.org](mailto:knessler@afpm.org).

### 6. Confirmation

Your registration will be confirmed via e-mail if you provided us your email address.

### 7. Ground Transportation Options

Austin has many options for getting to and from the airport as well as getting around town. Visit the "Details" tab on The Summit website.

### 8. Sponsorship Opportunities

Show your support for the industry. Check out sponsorship opportunities on the Exhibitor/Sponsor tab on The Summit website, or contact Colleen Van Gieson at 202.457.0480 or [sponsorships@afpm.org](mailto:sponsorships@afpm.org).

### 9. Attire

Business Casual (No tie; jacket optional)

#### Cancellation Policy:

Registration cancellations must be submitted in writing and faxed to 202.835.0467 or e-mailed to [OPT@afpm.org](mailto:OPT@afpm.org). Substitute conference registrations may be made in advance or on arrival with no penalty, and may be submitted in writing to [OPT@afpm.org](mailto:OPT@afpm.org) or processed online by the individual who input the original registration.

Cancellations may be made by September 1, 2017 with no penalty. Written cancellations postmarked, faxed, or emailed between September 2 and September 15, 2017 will receive a refund of fees, less a \$50 processing fee. No refunds after September 15, 2017. No telephone cancellations.

#### Fee Policy / Eligibility for rates:

*Member Fee* – The member rates are based on membership information currently on file with AFPM. If your company is not currently a member, the non-member fees will be charged to your credit card.

*Local Fee* – Eligibility for the local fee is limited to those who will be commuting from home to the conference each day.

#### Fee Structure

To encourage AFPM attendees to use the contracted hotel block at the JW Marriott Austin, a tiered registration fee structure will be in effect. Registrants occupying a hotel room in the AFPM block will pay

a discounted registration fee \$200 less than those registrants who choose to stay outside the block or at an alternate hotel. Registrations received after the hotel cut-off date will not be eligible for the registration discount. Local commuter registrants, of course, will receive the discounted registration fee.

#### Registration Policy

Those who are present at the site of an AFPM meeting and/or occupy a hotel room in the AFPM room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

#### Spouse/Guest Policy

A guest is a spouse/significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. A co-worker, an associate or spouse who works within the industry may not use the Spouse/Guest Registration category. Guests are not permitted to work the table-top exhibit. Children under 18 are not permitted in the exhibit hall.

#### No Suit-casing Please

Please note that while all meeting registrants are invited to the exhibition, any non-exhibitor registrant who is observed to be soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the AFPM Exhibition Policy will be asked to leave the show floor. Please report any violations you may observe to show management.

#### Photo Release

By registering for this conference, I hereby grant AFPM, its licensees and assigns, the right to use my name, biographic material, as well as, photos, or videos taken of me during the conference in news media, websites, publications, programs, articles, and/or marketing materials.

**Ethical Responsibility and Professional and Personal Conduct Code**

The American Fuel & Petrochemical Manufacturers (“AFPM”) has adopted the following “Ethical Responsibility and Professional and Personal Conduct Code” (hereinafter, “the Code”). Every member of AFPM, their designated representatives, and non-member attendees at all AFPM meetings and forums agree to abide by the Code as a condition of membership in AFPM and attendance and participation at AFPM meetings and forums.

The Code requires the following of all individuals attending AFPM meetings and forums:

- Adherence to the AFPM bylaws and the AFPM policies and procedures, as adopted by AFPM’s Board of Directors.
- Strict compliance with federal antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintenance of the highest level of professional and personal ethical behavior while attending AFPM meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.
- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees is with the highest level of integrity and courtesy.

- Sharing of knowledge and expertise as speakers at AFPM educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization’s products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of AFPM.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at AFPM meetings without express written permission of AFPM.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the AFPM Executive Committee. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from AFPM, or an individual to exclusion from participation in AFPM activities, by the Board of Directors.

**Entertainment Policy**

We ask your cooperation in observing Association policy on activities held in conjunction with any AFPM meeting:

- Meetings or social activities should not be scheduled that take registrants away from AFPM programs and AFPM-sponsored activities;
- Any company sponsoring a function to which 25 or more people are invited should outline its plans for advance approval by AFPM. In general, such functions will be approved if they do not unduly take registrants away from AFPM-sponsored activities;
- All representatives of companies sponsoring hospitality activities are expected to register for the meeting;
- Hospitality suites are expected to close by 1:00 a.m.;
- Food, beverage and service personnel (bartenders, hostesses, etc.) must be obtained through the hotel catering department;
- Suite promotional activities are to avoid the use of elaborate entertainment, expensive door prizes, suite attendance solicitation by individuals who are not full-time employees of the sponsoring company, or other similar activities.



**REGISTRATION FORM: SUMMIT17**

**REGISTER ON-LINE AT [WWW.AFPM.ORG](http://WWW.AFPM.ORG)**

**Register by September 1st - Save \$100**

**Save \$200 by reserving a room in the AFPM room block.**

**Step 1: Attendee Profile**

Please fill out completely. Badges will be printed from this information.

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone (Area/Country/City Code) \_\_\_\_\_ Fax (Area/Country/City Code) \_\_\_\_\_

E-mail \_\_\_\_\_

This is not a permanent address change.

Spouse/Guest Name (if attending) \_\_\_\_\_

Check here if you require any special services. Please attach a description of your needs.

**SAVE \$200 OFF CONFERENCE REGISTRATION FEES BY BOOKING A HOTEL ROOM THROUGH AFPM**

**Step 2: Meeting Registration**

**Full Registration**

		By Sept 1	After Sept 1
<input type="checkbox"/> Member	\$ 900	_____	\$1000 _____
<input type="checkbox"/> Non-Member	\$1500	_____	\$1600 _____
<input type="checkbox"/> Spouse/Guest	\$ 100	_____	\$ 100 _____

Please check this box if you qualify for the [local fee](#). (See fee requirements on the "how to register" page.)

**One-day Passes**

		By Sept 1	After Sept 1
<input type="checkbox"/> Member Monday	\$ 550	_____	\$ 600 _____
<input type="checkbox"/> Member Tuesday	\$ 550	_____	\$ 600 _____
<input type="checkbox"/> Member Wednesday	\$ 275	_____	\$ 300 _____
<input type="checkbox"/> Non-Member Monday	\$ 850	_____	\$ 900 _____
<input type="checkbox"/> Non-Member Tuesday	\$ 850	_____	\$ 900 _____
<input type="checkbox"/> Non-Member Weds.	\$ 500	_____	\$ 525 _____

**Total Amount Due** \_\_\_\_\_

Name of Member Company \_\_\_\_\_  
 Not sure if your company is a member? Go to [www.afpm.org](http://www.afpm.org)

**Step 3: Payment Information**

Payments to AFPM are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

VISA       MasterCard       American Express

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on card (please print) \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Signature (Required, authorizing charge & acknowledging cancellation/refund, fee, registration, spouse, & other policies.) [Click here to review AFPM policies.](#)

**Step 4: Hotel Reservation**

Requests must be accompanied by paid conference registration to be processed. Room rate is \$239 Single/Double occupancy at the JW Marriott Austin, 111 Congress Avenue, Suite 400, Austin, TX 78701.

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

If no dates are indicated, we will assign arrival Monday, October 2nd and departure Thursday, October 5th.

Room Type:       One Bed       Two Beds

Number of People in Room: \_\_\_\_\_

Special Requests:  Disability       Other

Room Guarantee:  AMEX       VISA

MasterCard       Discover       Diners

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Name on Card \_\_\_\_\_

Frequent Guest Number \_\_\_\_\_

Register online to receive immediate acknowledgement of hotel. September 1st is the final cut-off date to reserve a room. Contact the hotel directly with changes or cancellations beginning September 8, 2017.

**Register by Fax:**

Register by fax with credit card information to 202.835.0467.

**Register by Mail:**

AFPM  
 1667 K Street, NW  
 Suite 700  
 Washington, DC 20006