

STEP 1: Attendee Profile – Please fill out completely. Badges will be printed from this information.

Name _____

Title _____

Company _____

Address _____

City, State, Zip, Country _____

Phone _____
(Area/Country/City Code)

Fax _____
(Area/Country/City Code)

E-mail _____

Check here if you require special services. Please attach a description of your needs.

STEP 2: Meeting Registration

Registration Fee \$250

STEP 3: Payment Information

Payments to AFPM are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

VISA MasterCard American Express

Credit Card No. _____ Exp. Date _____

Name of person on card _____
(please print)

Billing Address _____

(City) (State) (Zip)

Signature _____
(Required, authorizing charge & acknowledging AFPM policies on cancellation/refund, fee, registration, ethical responsibility.)

Please send the completed form to:-

Fax: +1 202.835.0467

Email: meetings@AFPM.org

REGISTRATION POLICY: Those who are present at the site of an AFPM meeting and/or occupy a hotel room in the AFPM room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

CANCELLATION POLICY: Registration cancellations may be submitted in writing, faxed to 202.835.0467 or e-mailed to meetings@AFPM.org. Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions must be submitted in writing to meetings@afpm.org.

Cancellations may be made by November 24, 2015 with no penalty. No refunds after November 24, 2015. No telephone cancellations.

ETHICAL RESPONSIBILITY AND PROFESSIONAL AND PERSONAL CONDUCT CODE

The American Fuel & Petrochemical Manufacturers ("AFPM") has adopted the following "Ethical Responsibility and Professional and Personal Conduct Code" (hereinafter, "the Code"). Every member of AFPM, their designated representatives, and non-member attendees at all AFPM meetings and forums agree to abide by the Code as a condition of membership in AFPM and attendance and participation at AFPM meetings and forums.

The Code requires the following of all individuals attending AFPM meetings and forums:

- Adherence to the AFPM bylaws and the AFPM policies and procedures, as adopted by AFPM's Board of Directors.
- Strict compliance with federal antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintenance of the highest level of professional and personal ethical behavior while attending AFPM meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.
- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees is with the highest level of integrity and courtesy.
- Sharing of knowledge and expertise as speakers at AFPM educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization's products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of AFPM.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at AFPM meetings without express written permission of AFPM.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the AFPM Executive Committee. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from AFPM, or an individual to exclusion from participation in AFPM activities, by the Board of Directors.