

San Antonio, TX

NPRA National Safety Conference: Exhibitor Prospectus

Grand Hyatt
San Antonio, TX
May 19 – 20, 2010



May 19-20, 2010

2010 NPRA National Safety Conference

Why exhibit?

The NPRA National Safety conference features an overview of safety challenges and issues affecting refineries and petrochemical plants. It assembles 400 individuals from industry and government agencies with responsibility for health/safety, safety procedures, training, fire protection, emergency response, incident reviews, safety regulations and safety management. Leading industry experts share valuable insights to promote safety and accident prevention through general session presentation, workshops, and discussion groups. Each workshop track has a collection of presentations, discussion forums and Q&A sessions. The National Safety Conference provides attendees an excellent opportunity to increase their safety knowledge, share best practices, and network with industry experts.

The exhibition encompasses 4.5 hours of unopposed show time, scheduled during lunch and late afternoon reception hours to encourage traffic flow to the hall. Complimentary food and beverage service is provided in the hall.

The conference is a 2 day program consisting of a general session and workshop/discussion groups.

A total of 415 attendees and exhibitors registered for the conference in Grapevine, TX in 2009. Full registration in 2008 in The Woodlands, TX was 531.

How to Reserve a Booth

You may either [apply](#) online or complete the attached application and fax to 202.835.0467. On-line applicants should click on the link to the Exhibit Application under "Related Web Pages and Sites". If you do not have a username and password for the NPRA website, please email nsc@npra.org or call 202.457.0480.

Booth Fees

Booth size	10x10
Member	\$800
Non-member	\$1,500

Please note: ALL exhibitors must register for the conference. NO complimentary booth passes are included in the booth fee. See conference registration fees on page 3.

Priority Deadline

January 4, 2010



Who is NPRA?

The National Petrochemical & Refiners Association (NPRA), now in its 108th year, has the honor of being the oldest trade association to serve the oil industry. NPRA represents 100 regular member companies, encompassing nearly all of the petroleum refiners and petrochemical manufacturers in the United States. Membership also consists of international refining and manufacturing entities, as well as domestic and foreign companies which have special interests in petroleum refining and petrochemical manufacturing, while not operating the refineries or facilities themselves.

Booth Selection

There are many requests for booths that are near the entrance and/or that are near the food and lounge areas. We ask that you request 12 locations on the floor plan, including some that do not reside at these positions. While we do our best to accommodate your needs, we are not able to fulfill every space location request.

Booth Price Includes:

- 3 Attendee lists with addresses prior to and after the conference
- 8' high back drape and 3' high side rails
- 7"x44" company identification sign
- Carpet throughout the exhibit hall at the Grand Hyatt
- Daily aisle cleaning and trash removal from public areas

- General Illumination
- Guard service throughout the official period of installation, showing, and dismantling
- Lunch and reception food and beverage prior to each exhibit open time
- A total of 4.5 hours of non-conflicting exhibit time during the following hours:

Wednesday, May 19

12:00 pm – 1:30 pm Lunch in Exhibit Hall
 5:00 pm – 6:30 pm Opening Reception

Thursday, May 20

12:00 pm – 1:30 pm Lunch in Exhibit Hall

Vendor Passport Program

Once again, this year's exhibition will feature the Passport Program to promote booth traffic as well as give away a business-related item. Conference attendees will receive a form with a list of companies participating in the program. When an attendee visits a company listed on the form, they will receive a sticker from the exhibitor. The completed form will be eligible for giveaways provided by the exhibitors. The items must be business-related: a company logoed item or industry related item. If the item is large and difficult to transport via airplane, please bring a picture and ship the item directly to the recipient. No expensive or unrelated giveaways are permitted. NPRA reserves the right to refuse any unrelated, inappropriate, or over priced item.

Booth Assignments

For contracts received during the priority period (before January 4, 2010), priority for entry into the show and assignment of booth location will be determined by NPRA membership status and number of previous years exhibiting with this show. Booths are assigned by a priority point system. To learn more about this refer to the [Meeting FAQ page](#). After the priority period, booths will be assigned on a first-come, first-served basis.

NPRA will notify exhibitors of initial booth assignments by late January. NPRA reserves the right to make necessary changes in assigned booth locations for the benefit of exhibitors and the betterment of the entire conference.

Booth Cancellation

Cancellations must be made in writing and forwarded to Mallory Jones at fax number 202.835.0467 or email address mjones@npra.org. Refunds or cancellations will be made only if the space can be resold, according to the following schedule.

By March 10, 2010	90% of rental fee
By March 24, 2010	75% of rental fee
By April 7, 2010	50% of rental fee
By April 20, 2010	25% of rental fee
After April 20, 2010	0% of rental fee

[Click here for a link to Previous Exhibitors](#)

Conference Fees and Housing

The below fee structure applies to all personnel working the booth. There are no complimentary registrations built into the booth fee. This fee structure allows exhibitors to better manage their budget and personnel and also afford you the convenience of registering and reserving your hotel rooms on-line. The fees at right are available until April 20, 2010. After April 20 late fees apply. A block of discounted sleeping rooms will be available at the Grand Hyatt, San Antonio, TX. Registration will open [online](#) in January.

Full Registration

	By April 20	After April 20
Member	\$ 450	\$ 550
Non-member	\$ 895	\$ 995

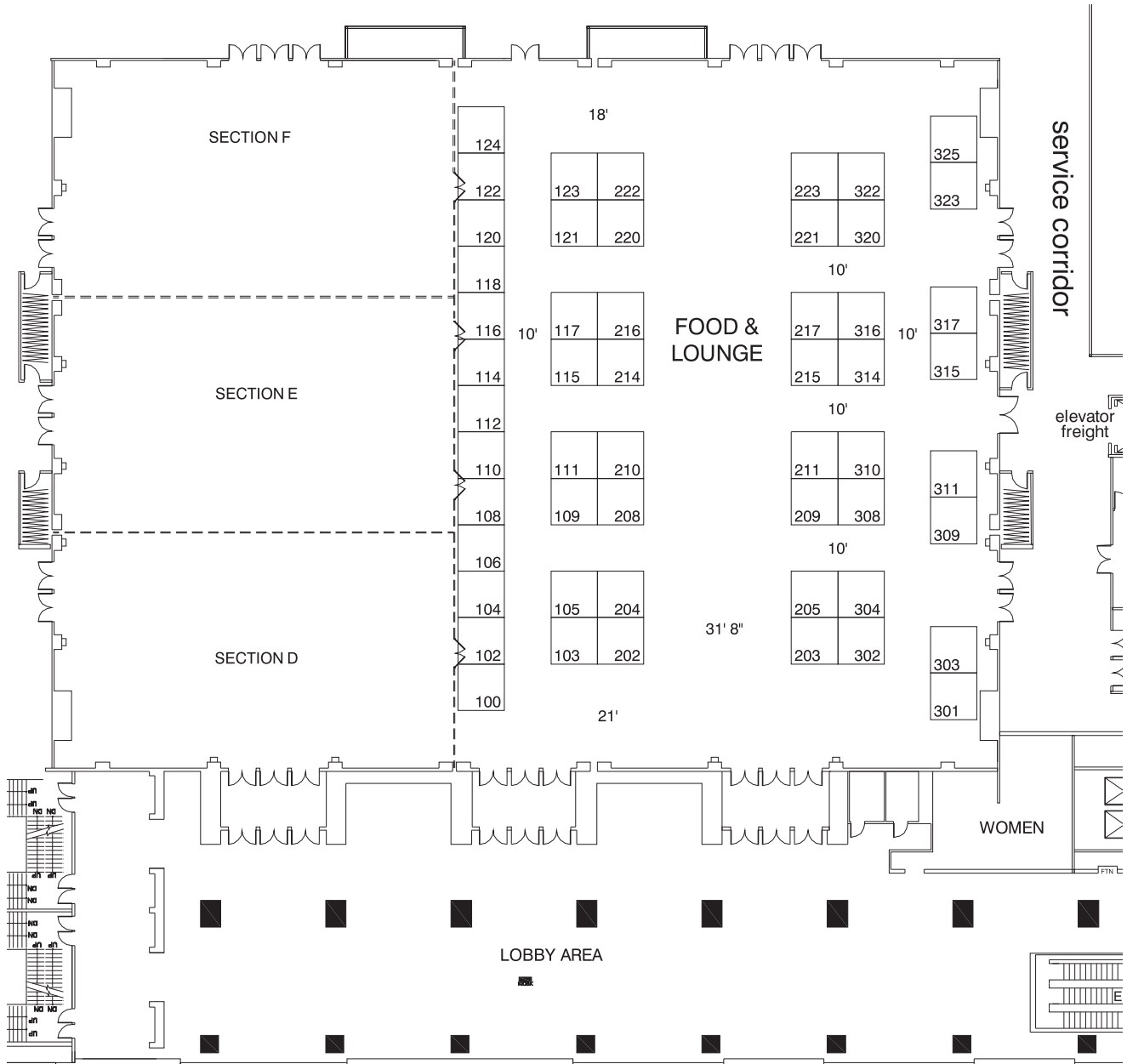
Exhibitor One Day Pass

	By April 20	After April 20
Member	\$ 225	\$ 275
Non-member	\$ 450	\$ 500

Sponsorship Opportunities

Sponsorships provide valuable marketing benefits including publicity in the advance and final programs, special recognition during the conference, and

other high visibility exposure to attending safety professionals and others. Please contact Merla Zollinger at merlaz@npra.org or 202.457.0480 for more details.



Instructions

1. Click [here](#) to request a booth online. This does not guarantee entrance into the show. Booth assignments will be distributed in late January.

2. Or, complete all sections of the contract, including "Agreement by Exhibitor" on page 6, and forward along with the floorplan and full payment of booth fees to NPRA at fax: 202.835.0467, or mailing address: 1667 K Street NW, Suite 700, Washington DC 20006; Attn: Mallory Jones. Full payment must be received by January 4, 2010 for priority space to be assigned. Payment may be made by credit card only. Credit cards will not be charged until a booth is officially assigned.

3. Be sure to indicate order of booth preferences on the floor plan (page 4).

4. All exhibitors must pay the registration fees for the conference in addition to the booth fee for each individual attending. The booth contract does not include any complimentary passes. Registration opens [on-line](#) in January 2010.

5. **Priority deadline is January 4, 2010.**

Exhibitor Information

Exhibiting Company

Street Address (include full street shipping address)

Address

City State Zip

Exhibitor Contact Name

E-mail

Telephone Fax

Company E-mail

On-site Contact (if different from Exhibitor Contact)

E-mail

Telephone Fax

NPRA Member Company?

Yes No

If yes, name of company

If unsure, click [here](#) for a list of NPRA members.

I. Booths

	Member		Non-member
10 x 10	\$ 800 = _____		\$ 1,500 = _____

Booth Location Preferences

List 12 choices. Requested locations are not guaranteed.

1st _____ 7th _____

2nd _____ 8th _____

3rd _____ 9th _____

4th _____ 10th _____

5th _____ 11th _____

6th _____ 12th _____

Special Requirements

Indicate competitors you wish to be separated from (by company, not category). Booth separation is not guaranteed.

Provide a brief description of products and/or that will be displayed in your booth. Limit description to 30 words or less for web listing and final conference program.

II. Agreement and Payment

We hereby agree to:

1. Abide by all the rules and regulations, as stipulated in this Exhibit Application and in the Exhibit Manual.
2. We agree to remit the full booth rental fee to NPRA. We understand that booth space cannot be confirmed until all booth space fees have been paid in full to NPRA. We also understand that any balance due to NPRA from previous exhibitions will prevent us from obtaining booth space for 2010.

Exhibitor Authorized Signature _____ Date _____
Application cannot be processed without signature

\$ _____
Total amount

- Credit Card
 VISA MasterCard American Express

Credit Card Number

Exp. Date

Signature

For NPRA use only:

Date Received

Points

Booth Size

Booth Assigned

Amount Paid

Date Logged

By