

STEP 1: Attendee Profile

Please fill out completely. Badges will be printed from this information.

Name

Title

Company

Address

City, State, Zip, Country

Phone (Area/Country/City Code) Fax (Area/Country/City Code)

E-mail

If this is not a permanent address change, check here.

Spouse/Guest Name (if attending)

Check here if you require special services.
 Please attach a description of your needs.

STEP 2: Meeting Registration

	By Feb. 18	After Feb. 18
<input type="checkbox"/> Member	\$700 _____	\$800 _____
<input type="checkbox"/> Non-Member	\$1395 _____	\$1495 _____
<input type="checkbox"/> Spouse/Guest	\$100 _____	\$100 _____

MONDAY: (select one breakfast)

___ Networking Breakfast	\$40 _____	\$40 _____
___ Government Relations Breakfast	\$40 _____	\$40 _____
___ Spouse Program	\$100 _____	\$100 _____

TUESDAY

___ Industry Leadership Breakfast	\$40 _____	\$40 _____
___ Annual Luncheon	\$50 _____	\$50 _____

TOTAL

Name of Member Company
 Not sure if your company is a member? Go to www.npra.org

Register by Fax:
 Fax your form with credit card information to
 202.835.0467

Register by Mail:
 Send your form with credit card information to
 NPRA
 1667 K Street, NW
 Suite 700
 Washington, DC 20006

STEP 3: Payment Information

Payments to NPRA are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

VISA MasterCard American Express

Credit Card No.

Exp. Date

Name of person on card (please print)

Billing Address

City, State, Zip, Country

Signature (Required, authorizing charge & acknowledging cancellation/refund, fee, registration, & spouse policies and ethics code.)

STEP 4: Hotel Reservation

Hotel Reservation requests must be accompanied by paid conference registration to be processed.

Arrival Date: _____ Departure Date: _____
 If no dates are indicated, we will assign arrival Sunday, March 20 and departure Wednesday, March 23.

See the chart on next page for room rates and hotel code, then enter the three letter code from the hotel list for your preferred property and room type.

1st Choice _____ 2nd Choice _____

Room Type: 1 Bed 2 Beds
 Total # of people in room _____
 Room Guarantee: AMEX VISA MasterCard
 Discover Diners

Credit Card No.

Exp. Date

Name on Card

Frequent Guest Number(s)

Special Requests: Disability Other

Fax suite requests to Merla Zollinger at 202.835.0467.
 Register on-line to receive immediate acknowledgement of hotel.
 February 18 is the final cut-off date to reserve a room. Contact the hotel directly with changes or cancellations beginning February 28, 2011.

How to Register

1. Conference Registration and Tickets

Log on to www.npra.org/AM then "Register Now" or complete the enclosed registration form. Registration includes admission to the Welcome Reception, General Session, and Breakout Sessions. Order tickets for special events. Refer to the registration form for conference and ticket fees.

NOTE: Ticketed functions are open to registered attendees only.

Be sure to register by February 4, 2011 to have your name included in the AM attendee list in the Program Book. March 4 is the cutoff date to be listed in the registration supplement. Plus, you'll save \$100 if you register by February 18!

2. Hotel Reservations

Reserve your hotel on-line when you register at www.npra.org/AM and receive an immediate acknowledgement of your reservation. Or, fill in the appropriate space on the enclosed registration form. Hotel reservation requests will be processed in the order received by the NPRA. Get immediate acknowledgement on-line but allow 2 weeks if submitted to NPRA. A major credit card is required to guarantee your reservation. Cancellation must be received by hotel at least 48 hours prior to arrival to avoid being charged for the first night's room and tax. February 18, 2011, is the cut-off date for making hotel reservations, cancellations or substitutions through NPRA or on-line. Beginning February 28, reservations, substitutions, or cancellations must be made through the hotel directly.

3. Spouse Registration

For just \$100.00, your spouse can join you at the Welcome Reception as well as the included business sessions. Please note that there is a separate fee of \$100 for the Spouse Program on Monday, March 22. A spouse must be registered to purchase a ticket to any of the special event functions.

4. Payment

Pay by credit card. NPRA accepts American Express, MasterCard and Visa.

5. Travel

AVIS is the official rental car agency for the AM. Call 800-331-1600 and refer to AWD#:B761399 to receive discounted rates.

AM10 Hotel Options

Hotel	Room Type	Hotel Code	Rate
Marriott Rivercenter 101 Bowie Street 210.223.1000	Single	MRC	\$223
	Double	MRC	\$240
Marriott Riverwalk 889 East Market St. 210.224.4555	Single	SAM	\$223
	Double	SAM	\$240

6. Suites and Meeting Rooms

Contact Merla Zollinger at 202.457.0480 or email at merlaz@npra.org.

7. Confirmation

Your registration will be confirmed via e-mail if you provided us your email address. Otherwise, your confirmation will be sent via U.S. mail.

CANCELLATION POLICY: Registration cancellations may be made on-line or submitted in writing, faxed to 202.835.0467 or e-mailed to AM@npra.org. Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions must be submitted in writing to AM@npra.org.

Cancellations may be made by February 18, 2011 with no penalty. Written cancellations postmarked, faxed, or emailed between February 19 and March 4, 2011 will receive a refund of fees, less a \$50 processing fee. No refunds after March 4, 2011. No telephone cancellations.

TICKET REFUND POLICY: Refunds will be made on tickets purchased if request is received in writing by March 4, 2011. No Refunds after March 4.

Ticketed functions are open to REGISTERED ATTENDEES only. All individuals using tickets must be registered for the conference.

SPOUSE/GUEST POLICY: A guest is a spouse/significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. A co-worker, an associate or spouse who works within the industry may not use the Spouse/Guest registration category.

FEE POLICY: Eligibility for member rates is based on membership information currently on file with NPRA. If your company is not currently a member, the non-member fees will be charged to your credit card.

REGISTRATION POLICY: Those who are present at the site of an NPRA meeting and/or occupy a hotel room in the NPRA room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

Ethical Responsibility And Professional And Personal Conduct Code

The National Petrochemical and Refiners Association ("NPRA") has adopted the following "Ethical Responsibility and Professional and Personal Conduct Code" (hereinafter, "the Code"). Every member of NPRA, their designated representatives, and non-member attendees at all NPRA meetings and forums agree to abide by the Code as a condition of membership in NPRA and attendance and participation at NPRA meetings and forums.

The Code requires the following of all individuals attending NPRA meetings and forums:

- Adherence to the NPRA bylaws and the NPRA policies and procedures, as adopted by NPRA's Board of Directors.
- Strict compliance with federal antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintenance of the highest level of professional and personal ethical behavior while attending NPRA meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.
- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees with the highest level of integrity and courtesy.
- Sharing of knowledge and expertise as speakers at NPRA educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization's products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of NPRA.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at NPRA meetings without express written permission of NPRA.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the NPRA Executive Committee. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from NPRA, or an individual to exclusion from participation in NPRA activities, by the Board of Directors.

ENTERTAINMENT POLICY: We ask your cooperation in observing Association policy on activities held in conjunction with any NPRA meeting:

- Meetings or social activities should not be scheduled that take registrants away from NPRA programs and NPRA-sponsored activities;
- Any company sponsoring a function to which 25 or more people are invited should outline its plans for advance approval by NPRA. In general, such functions will be approved if they do not unduly take registrants away from NPRA-sponsored activities;
- All representatives of companies sponsoring hospitality activities are expected to register for the meeting;
- Hospitality suites are expected to close by 1:00 a.m.;
- Food, beverage and service personnel (bartenders, hostesses, etc.) must be obtained through the hotel catering department;
- Suite promotional activities are to avoid the use of elaborate entertainment, expensive door prizes, suite attendance solicitation by individuals who are not full-time employees of the sponsoring company, or other similar activities.