

# National Occupational & Process Safety Conference and Exhibition

New Orleans Marriott  
New Orleans, Louisiana

May 17 – 18, 2017

Advance Program



## FACES OF THE INDUSTRY



American Fuel &  
Petrochemical  
Manufacturers

#SAFETY17

[afpm.org](http://afpm.org)

**Superior Safety is Fundamental to Business Success**

The National Occupational & Process Safety Conference features an overview of both occupational and process safety challenges affecting the petroleum refining and petrochemical manufacturing industries. It assembles 450 individuals from industry with responsibility for health/safety, process safety, human reliability, industrial hygiene, safety procedures, training, fire protection, emergency response, incident reviews, safety regulations, and safety management. Leading industry experts provide attendees with tangible practices, insights, and learning opportunities to improve safety performance at their site and company. Topics include: Contractors, Process Safety Culture/Leadership, Human Reliability, Lessons Learned from Industry Safety Professionals, Industrial Hygiene, Occupational Safety, and Process Safety. The National Occupational & Process Safety Conference provides attendees an excellent opportunity to increase their knowledge, share best practices, and network with industry experts.

**Vendor Exhibition**

The National Occupational & Process Safety Conference also features a vendor exhibition where attendees have an opportunity to learn about the latest products and services available to the industry. Approximately 40 vendors exhibit during the conference.

**Safety Awards Event**

AFPM is pleased to honor those facilities and contractors that achieved excellent safety performance during calendar year 2017 at our Annual Safety Awards Event. This year, the event will be held at the New Orleans Marriott Hotel and will feature New Orleans-style entertainment.

**SCHEDULE OF EVENTS**

**Tuesday**

11:30 am – 5:00 pm  
12:30 pm – 5:00 pm  
12:00 pm – 5:00 pm

**May 16, 2017**

Registration  
**Pre-Conference Workshop**  
Exhibitor Move-in

**Wednesday**

7:00 am – 6:30 pm  
8:00 am – 11:00 am  
8:00 am – 12:00 pm  
12:00 pm – 1:30 pm  
1:30 pm – 3:00 pm  
3:30 pm – 5:00 pm  
5:00 pm – 6:30 pm

**May 17, 2017**

Registration  
Exhibitor Move-in  
**General Session**  
Lunch in the Exhibit Hall  
**Concurrent Breakout Sessions**  
• Occupational Safety  
• Industrial Hygiene  
• Focusing on What Is Important – Personal Safety Tiers  
• Process Safety  
• Human Reliability  
**Concurrent Breakout Sessions Repeated**  
Reception in the Exhibit Hall

**Thursday**

7:30 am – 4:00 pm  
8:00 am – 12:00 pm  
12:00 pm – 1:30 pm  
1:30 pm – 3:00 pm  
6:00 pm – 9:00 pm

**May 18, 2017**

Registration Open  
**General Session**  
Lunch in the Exhibit Hall  
**Concurrent Breakout Sessions**  
• Process Safety Culture and Leadership  
• Lessons Learned from Industry Safety Professionals  
• Contractors  
• Leadership (Process Safety Technical)  
**Safety Awards Event**

## LIST OF EXHIBITORS

As of February 22, 2017

3M Personal Safety Division  
Airgas On-Site Safety Services  
AIS Software  
BakerRisk  
Beaed Corporation  
Campbell Fittings, Inc  
CertifiedSafety, Inc.  
DISA Global Solutions, Inc.  
DuPont Company  
Dynamic Air Shelters  
HexArmor  
Houston Area Safety Council (HASC)  
Hunter Buildings & Manufacturing, LP  
ICS, Blount International  
inFRONT  
ioMosaic Corporation  
ISTC / Best Complex  
JCL Safety Services  
KBC Advanced Technologies, Inc.  
Kestrel Management Services, LLC  
Kronos Incorporated  
Mahaffey Fabric Structures  
Munro's Safety Apparel  
Nasco Industries Inc.  
Operational Sustainability, LLC  
Practicing Perfection Institute, Inc.  
Provenance Consulting, LLC  
PSRG, Inc.  
Redguard  
Ringers Gloves  
Rolls-Royce - Digital  
Tactical Safety Solutions  
Tang & Company - COS/ASAP/OSCA  
Total Safety  
Tyndale Company, Inc.  
United Safety  
Vallen Safety Services -  
Technical Services  
Westex by Milliken  
Worwrite Uniform Company

## SPONSOR

As of February 17, 2017

Conference Bag

**JCL Safety Services**

## TUESDAY MAY 16, 2017

### PRE-CONFERENCE WORKSHOP

12:30 pm – 5:00 pm

Presider:

*Lisa Potts*, Delek Refining, Ltd.

#### **Achieving High Reliability Operations “Theory to Practice”**

*Ron Farris*, Risk and Human-Error  
Management, LLC

To achieve high reliability, it is essential to first understand the key elements that prevent organizations from achieving positive consistent outcomes. This presentation takes the participants from understanding the theory behind High Reliability Organization (HRO) to providing practical proven solutions to address human fallibility in the process of work execution. These well-established solutions have been utilized by other high-risk / high-consequence work domains to achieve excellence in operations. Research has shown that high reliability operations in HROs is achieved through a state of “mindfulness”.

“Mindful” operations consistently identify and mitigate errors before these errors lead to undesirable outcomes. (Weick and Sutcliffe) It is the intent of the presenter to leverage existing knowledge gained through both his experience and research in energy production to help transform the refining and petrochemical manufacturing industries by illustrating HRO “theory-to-practice” to achieve high reliability and operational excellence. Additionally, this presentation will help participants define a clear path forward, a “roadmap” that can transform the industries, such that principles and practices of high-reliability cultures are built into their organization processes.

**REGISTER NOW AT [AFPM.ORG](http://AFPM.ORG)**

The following key points will be covered in this presentation:

- HRO principles and concepts - a journey to achieve operational excellence
- The importance of being an HRO in high-consequence work environments
- Closing the gap on “work-as-imagined” and “work-as-performed”
- How to break-the-chain between the threat and the hazard
- Fundamental HRO practices – achieving “mindfulness”
- Transformational steps to becoming an HRO
- Understanding and mitigating human error and human fallibility
- Understanding and mitigating “Error-Likely-Situations”
- Basic understanding of investigating human error
- Just Culture and Learning Culture

Operating company presentations from:

- Celanese Ltd.
- Chevron Products U.S.A. Inc.
- LyondellBasell Chemical Company
- Phillips 66

#### **Panel Discussion**

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**GENERAL SESSION**

8:00 am – 12:00 pm

Presider:

*Fritz Kin*, Marathon Petroleum Corporation

**Welcome**

*Fritz Kin*, Marathon Petroleum Corporation

**Keynote Address**

**Jeff Webber**

President

Altair Strickland



*Jeff Webber*

**Motivational Speaker**

**Next Generation Performance  
in Fuels and Petrochemical  
Manufacturing**

**Tim Autrey**

CEO and Founder

Practicing Perfection Institute, Inc.



*Tim Autrey*

**Process Safety Site Assessment  
Program (PSSAP) –  
5 Years of Assessments**

*Joseph Bookout*, Tesoro Corporation

*Andrew Broadbent*, American Petroleum  
Institute (API)

The API Process Safety Site Assessment Program was developed in 2011 as part of the AFPM and API Advancing Process Safety Programs. These assessments have been conducted at 60 different refineries and petrochemical facilities. The presentation will focus on the industry learnings, trends, and benchmarking developed from the assessments based on the five-year history of the program.

**Distinguished Safety  
Award Presentations**

12:00 pm – 1:30 pm

**Lunch in the Exhibit Hall**

1:30 pm – 3:00 pm

**Concurrent Breakout  
Sessions – Tracks 1-5**

3:30 pm – 5:00 pm

**Concurrent Breakout Sessions  
Repeated – Tracks 1-5**

5:00 pm – 6:30 pm

**Reception in the Exhibit Hall**

## BREAKOUT SESSIONS

### Track 1 –

#### Occupational Safety

President: *Randy Patton*,  
HollyFrontier Corporation

#### Integrating Human Performance into Chevron Downstream and Chemicals' Fatality Prevention Program

*Sahika Korkmaz and Scott Fife*,  
Chevron U.S.A., Inc.

Human Performance (HP) is an enabler for our fatality and Loss of Containment (LOC) prevention program. Human Performance presumes and anticipates that people will make mistakes. HP helps us identify and create solutions that make it harder to make those mistakes and easier to be successful. Twenty-six Leadership Engagement sessions were conducted for 400 leaders. Self-assessments prioritized improvements to safeguard verification, event learning, operating procedures, and understanding of performance modes for risk awareness. There is a strong pull from leadership for "something immediately tangible to do." Thinking about the concepts and testing them in their work was not enough. New ways to respond to incidents rather than react were provided. Learning efforts include expanding our thinking from "why" the negative occurred to understanding "how" the actual event happened. The goal is to become a learning organization through understanding systematic gaps and improving safety culture. Investigation teams are encouraged to move beyond behaviors to system solutions.

#### Preventing Dropped Objects In A Large Refinery, Chevron El Segundo's Journey

*John Casey*, Chevron El Segundo Refinery

Dropped objects are the leading cause of fatalities and serious injuries in our industry, and we face daily challenges in both turnarounds and routine maintenance activities. Enforcing a policy that simply tells people not to drop tools or equipment doesn't work because dropped objects are, by definition, mistakes. Chevron's El Segundo Refinery has implemented a comprehensive "Stop-the-Drop" program focusing on the presence of safeguards rather than the absence of incidents. The program aims to move us ever further away from the likelihood of a dropped object striking a person. This session discusses the program and its applied principles of human performance as well as on-going challenges.

### Track 2 – Industrial Hygiene

President: *William Hurt*,  
Flint Hills Resources

#### The New Silica Regulations: Implementation at Refineries and Petrochem Facilities

*Shari Franklin-Smith and Don Garvey*,  
3M Company

U.S. Occupational Safety and Health Administration estimates over 11,000 workers in oil and gas operations will be exposed above the revised silica permissible exposure limit coming into effect on 23 June 2018. This presentation will discuss both the general industry and construction versions of these regulations, what employers need to be aware of and start taking action on, and potential methods to comply.

#### Manganese Exposures in Welding at Refineries

*Shari Franklin-Smith*, 3M Company  
*James Lee*, Delaware City Refining Company LLC

This will be a combined presentation which will begin with an examination of the common exposure sources of manganese in welding operations in general industry and refinery projects. We will review the health effects and related respiratory exposure concerns, and exposure assessment strategies. We will discuss the impact of current OEL changes-2012 TLVs and the importance of total particulate and respirable fraction of Mn. as well as learn the effective controls strategies, including engineering controls, respiratory protection, and integrated PPE solutions.

The presentation will follow up with a summary of an industrial hygiene risk assessment primarily related to welding in spark enclosures and in welding tents, including exposure data for airborne manganese.

### Track 3 – Focusing on What Is Important – Personal Safety Tiers

President: *Fritz Kin*, Marathon Petroleum Corporation

#### Panel Discussion: Measuring Significant Events

*Willis Jernigan*, Flint Hills Resources, LP  
*Dean Maniatis*, Phillips66  
*Randy Patton*, HollyFrontier Corporation

This panel will discuss opportunities for enhanced reporting and categorization of occupational injuries that include the capturing of incidents that have the potential to cause serious harm.

*Breakout Sessions continue on next page*

## **BREAKOUT SESSIONS**

*continued from previous page*

### **Track 4 – Process Safety**

President: *Regina Zolnor*, Tesoro Corporation

### **Process Safety Training for Operations**

*Jennifer Bernard and Clint Hanson*, Flint Hills Resources, LP

Lack of operational competency and safety culture often correlate to poor process safety performance in the industry. To ensure competency and avoid complacency, Flint Hills Resources Pine Bend refinery recently began a process safety education initiative. Rather than placing focus on the 14 elements, this initiative is aimed at helping our employees understand how their own actions and choices play a part in affecting process safety on a daily basis.

### **Employee Participation – Empowering Peer Engagement in Process Safety**

*Brandon Taylor*, Sinclair Wyoming Refining Company

Moving from leadership directing process safety to empowering employees to “own” and “drive” process safety at the lowest levels has been a goal of our Employee Participation Steering Committee (EPSC). The EPSC is a standing committee composed of hourly employees and first-level supervision with the charter of involving operations and staff in issues of process safety management.

### **Track 5 – Human Reliability**

President: *John Grabowski*, CITGO Petroleum Corporation

### **Human Performance Leadership**

*Tim Autrey and Kyle Kirkpatrick*, Practicing Perfection Institute, Inc.

This track will provide audience members with practical ideas on addressing human performance at the sites.

## **GENERAL SESSION**

**8:00 am – 12:00 pm**

President: *Fritz Kin*, Marathon Petroleum Corporation

### **Keynote Address**

#### **Raymond Brooks**

Refinery Senior Vice President  
Marathon Petroleum Corporation



*Raymond Brooks*

### **AFPM/API Advancing Process Safety Update**

*Willis Jernigan*, Flint Hills Resources, LP

### **AFPM Occupational Safety Regional Networks**

*Fritz Kin*, Marathon Petroleum Corporation

### **Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) Regulatory Update**

*Eric Conn*, Conn Maciel Carey LLP

Following the tragic West Fertilizer explosion in 2013, President Obama issued an Executive Order directing OSHA, EPA and other agencies to “modernize” the manner in which the government regulates chemical manufacturing processes. OSHA and EPA took sweeping actions in response to the Executive Order, from enforcement initiatives to rulemaking and interpretation letters to overhaul OSHA’s PSM and EPA’s RMP regulations. Rules and interpretation letters have been challenged, lawsuits filed, cases tried, and there was a stunning national election in which the reins of government were handed over

to President Trump, instead of President Obama’s chosen successor. So where does that leave OSHA and EPA’s efforts to change the process safety management landscape?

This regulatory update will review the status and likely future of OSHA’s PSM Standard and EPA’s RMP Rule, and what other safety and health-related developments to expect from the Trump Administration.

### **An Analysis of Common Causes of Major Losses in the Onshore Oil, Gas & Petrochemical Industries**

*Andy Goddard*, Talbot Underwriting Ltd.

A review has been carried out of 100 major losses in the onshore oil, gas and petrochemical industries over the last 20 years. The purpose of this study was primarily to guide insurance risk engineers on which loss control areas to focus during a typical risk engineering survey of onshore oil, gas and petrochemical facilities although the findings will be of interest to operators of these facilities. This presentation provides an overview of the analysis methodology, the results, and recommended focus areas.

### **Walk the Line Company Implementation**

*Jerry Forest*, Celanese Ltd.

This presentation will provide an overview of the AFPM Walk the Line program, how companies are leveraging the industry developed materials for their sites, and what results they are seeing.

**12:00 pm – 1:30 pm**

### **Lunch in the Exhibit Hall Passport Program**

**1:30 pm – 3:00 pm**

### **Concurrent Breakout Sessions – Tracks 1-4**

## BREAKOUT SESSIONS

### Track 1 – Process Safety Culture and Leadership

President: *Jerry Forest*, Celanese Ltd.

#### The Essentials of a Robust Process Safety Culture

*John Averill*, Tesoro Corporation

This presentation describes Tesoro's experience in conducting process safety culture assessments and using them to identify areas for improvement and practical steps for building a positive process safety culture. It also describes the implementation challenges that refineries face which are peculiar to cultural issues.

#### Are We Managing Our Safety Culture, or Being Managed by It?

*Tabitha Laser*, CH2M

In this presentation, the challenges associated with focusing on improving a 'safety culture', which has the potential to build barriers between safety and operations, will be discussed. These challenges may lead to a constant struggle for attention, and can hurt the organization. Saying 'safety first,' along with many other well-intentioned actions can be 'culture killers.' We will review some of these actions, discuss how to avoid them, and examine solutions that can be applied to prevent future challenges while strengthening your organization's safety culture.

### Track 2 – Lessons Learned from Industry Safety Professionals

President: *Kate Lowry*, Ergon, Inc.

#### Panel Discussion:

*Dean Maniatis*, Phillips 66

*Dawn Wurst*, Flint Hills Resources, LP

This panel consists of senior safety professionals who will share their life-long learnings on presenting new programs to leadership, ensuring employees are doing the right thing all the time, establishing credibility, and overcoming pitfalls. The session will be interactive and allow time for questions from participants.

### Track 3 – Contractors

President: *David Carlin*, Bay Ltd.

#### Building A Collaborative Client/ Contractor Occupational Exposure Mitigation System

*Rick Pitman*, PSC

This presentation will outline a successful strategy to build a comprehensive occupational exposure mitigation system which properly follows all four stages of the industrial hygiene process and engages clients to collaborate on improved engineering and administrative solutions. Companies wanting to protect the long-term health of their employees, as well as shield themselves from future liability exposure, will be interested in this presentation.

#### Contractor Safety Improvement and Making Safety Fun Again

*Cody Fikes*, HollyFrontier Corporation

Contractor safety improvement begins with a structured approach to managing expectations from you, your employees, your site and the contractors that work there. This presentation will showcase the successful results of HollyFrontier's engaging contractor safety improvement plan and the adaptability of contractors performing work at our facilities. You can make safety fun again.

### Track 4 – Leadership (Process Safety Technical)

President: *Steve Gill*,

Sinclair Oil Corporation

#### MI Lessons Learned from Five Years of the AFPM/API PSSAP

*John Reynolds*, Intertek/Moody

This presentation will cover some of the more significant findings for fixed equipment mechanical integrity(MI) from the 50+ AFPM/API process safety site assessments conducted to date, including best practices and opportunities for improvement. Performance data relative to the size of the operating site and size of the company will be presented including insight as to why MI scores/performance in the industry are lagging behind the other six PS elements being assessed.

#### How to Get Accurate, Clear, Complete Procedures

*Mark Galley*, ThinkReliability  
*Shanahan Mondal*, CVR Energy

There is an incredible amount of know-how that is never captured in a procedure. Fifteen-year employees may perform a task flawlessly because they're familiar with it, but the risk changes when that person is on a different shift, on vacation or retires. Learning how to capture organizational know-how is important to the reliability of a facility. This presentation provides some steps for accessing and storing experience that is already in your company and make it available to others instead of losing it.

## SAFETY AWARDS EVENT

6:00 pm – 9:00 pm

AFPM is pleased to honor those facilities and contractors that achieved excellent safety performance during calendar year 2017 at our Annual Safety Awards Event. This year, the event will be at the New Orleans Marriott Hotel and will feature New Orleans style entertainment.



**1. Conference Registration and Tickets**

Log on to [www.AFPM.org](http://www.AFPM.org) and select "Register Now" or complete the enclosed registration form. Full registration includes admission to the General and Breakout Sessions, and the Reception and Luncheons on Wednesday and Thursday in the exhibit hall. Order tickets for the Safety Awards Event separately. Refer to the registration form for conference and ticket fees. On-line registration closes May 8.

**Exhibitor Only One-Day Pass:**

Passes for attendance to only one day of the conference are available to Exhibiting Company Representatives Only. If you do not work for an exhibiting company, you do not qualify for a one-day pass.

**Fee Structure:**

In order to encourage AFPM attendees to use the contracted hotel block at New Orleans Marriott, a tiered registration fee structure will be in effect. Registrants occupying a hotel room in the AFPM block at the Marriott will pay a discounted registration fee \$200 less than those registrants who choose to stay outside the block or at an alternate hotel. Local commuter registrants, of course, will receive the discounted registration fee.

You'll also save \$100 if you register by April 7!

**2. Hotel Reservations**

Reserve your hotel on-line when you register at [www.AFPM.org](http://www.AFPM.org) and receive an immediate acknowledgement of your reservation. Or, fill in the appropriate space on the enclosed registration form. Hotel reservation requests will be processed in the order received by the AFPM. Get immediate acknowledgement online but allow 2 weeks if submitted to AFPM.

All individual reservations must be guaranteed by a major credit card. Cancellation policy: Cancellations may be made 72 hours prior to arrival with no penalty. Cancellations made within the 72-hour window will be charged fees equal to one (1) night's stay plus tax. Early Departure Fee: An early departure fee will

be charged if an attendee checks out of the hotel prior to the attendee's scheduled departure date, without having notified the hotel by 12:00 midnight the day after check-in of the change in scheduled departure. April 7, 2017, is the cut-off date for making hotel reservations, cancellations or substitutions through AFPM or online. Beginning April 14, 2017, reservations, substitutions, or cancellations must be made through the hotel directly.

**3. Spouse Registration**

For just \$100, your spouse can join you at the exhibit hall sessions as well as the included business sessions. A separate ticket must be purchased for the Safety Awards Event.

**4. Payment**

Pay by credit card. AFPM accepts American Express, MasterCard and Visa.

**5. Travel**

AVIS is the official rental car agency for the NSC. Call 800.331.1600 and refer to AWD#:B761300 to receive discounted rates.

**6. Confirmation**

Your registration will be confirmed via e-mail if you provided us your email address. Otherwise, your confirmation will be sent via U.S. mail.

**7. Sponsorships**

Show your support for your industry association. Contact Colleen Van Gieson for sponsorship opportunities at 202.457.0480 or [sponsorships@afpm.org](mailto:sponsorships@afpm.org).

**8. Attire**

*Conference and Awards Event:*  
Business casual (shirts with collars; no ties, jeans, sneakers or shorts).

**Cancellation Policy:**

Registration (full conference and/or workshop) cancellations must be submitted in writing, faxed to 202.835.0467 or e-mailed to [NSC@afpm.org](mailto:NSC@afpm.org). Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions can be made online by the individual who entered the registration or can be submitted in writing to [NSC@afpm.org](mailto:NSC@afpm.org).

Cancellations may be made by April 7 with no penalty. Written cancellations postmarked, faxed, or emailed between April 8 and April 28, 2017 will receive a refund of fees, less a \$50 processing fee. No refunds after April 28, 2017. No telephone cancellations.

**One-day Pass and Ticket Refund Policy:**

Refunds will be made on one-day passes or awards event tickets purchased if request is received in writing by April 28, 2017. No refunds after April 28.

**No Suitcasing Please:**

Please note that while all meeting attendees are invited to the exhibition, any attendee who is observed to be soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the AFPM Exhibition Policy will be asked to leave immediately. Please report any violations you may observe to show management.

**Registration Policy:**

Those who are present at the site of an AFPM meeting and/or occupy a hotel room in the AFPM room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

**Fee Policy:**

Eligibility for rates:  
*Member Fee:* The member rate is based on membership information currently on file with AFPM. If your company is not currently a member, the non-member fees will be charged to your credit card.

*Local Fee:* Eligibility for the local fee is limited to those who will be commuting from home to the conference each day.

**Spouse/Guest Policy:**

A guest is a spouse/significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. A co-worker, an associate or spouse who works within the industry may not use the Spouse/Guest Registration category. Guests are not permitted to work in an exhibit booth. Children under 18 are not permitted in the exhibit hall.

**Photo Release:**

By registering for this conference, I hereby grant AFPM, its licensees and assigns, the right to use my name, biographic material, as well as, photos, or videos taken of me during the conference in news media, websites, publications, programs, articles, and/or marketing materials.

**Recording/Broadcasting Policy:**

Videotaping, streaming or broadcasting of the exhibit hall, general sessions, workshops and discussions by any means is strictly prohibited. Any recording for purposes of reproduction or distribution without the written consent of the AFPM is strictly prohibited.



**Ethical Responsibility and Professional and Personal Conduct Code**

The American Fuel and Petrochemical Manufacturers (“AFPM”) has adopted the following “Ethical Responsibility and Professional and Personal Conduct Code” (hereinafter, “the Code”). Every member of AFPM, their designated representatives, and non-member attendees at all AFPM meetings and forums agrees to abide by the Code as a condition of membership in AFPM and attendance and participation at AFPM meetings and forums.

The Code requires the following of all individuals attending AFPM meetings and forums:

- Adherence to the AFPM bylaws and the AFPM policies and procedures, as adopted by AFPM’s Board of Directors.
- Strict compliance with antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintenance of the highest level of professional and personal ethical behavior while attending AFPM meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.
- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees is with the highest level of integrity and courtesy.

- Sharing of knowledge and expertise as speakers at AFPM educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization’s products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of AFPM.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at AFPM meetings without express written permission of AFPM.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the AFPM Executive Committee. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from AFPM, or an individual to exclusion from participation in AFPM activities, by the Board of Directors.

**Entertainment Policy:**

We ask your cooperation in observing Association policy on activities held in conjunction with any AFPM meeting:

- Meetings or social activities should not be scheduled that take registrants away from AFPM programs and AFPM-sponsored activities;
- Any company sponsoring a function to which 25 or more people are invited should outline its plans for advance approval by AFPM. In general, such functions will be approved if they do not unduly take registrants away from AFPM-sponsored activities;
- All representatives of companies sponsoring hospitality activities are expected to register for the meeting;
- Hospitality suites are expected to close by 1:00 a.m.;
- Food, beverage and service personnel (bartenders, hostesses, etc.) must be obtained through the hotel catering department;
- Suite promotional activities are to avoid the use of elaborate entertainment, expensive door prizes, suite attendance solicitation by individuals who are not full-time employees of the sponsoring company, or other similar activities.

## REGISTRATION FORM: NSC17

Register on-line at [www.afpm.org](http://www.afpm.org)

### Step 1: Attendee Profile

Please fill out completely. Badges will be printed from this information.

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone (Area/Country/City Code) \_\_\_\_\_ Fax (Area/Country/City Code) \_\_\_\_\_

E-mail \_\_\_\_\_

If this is not a permanent address change, check here.

Spouse/Guest Name (if attending) \_\_\_\_\_

Check here if you require special services.  
Please attach a description of your needs.

**SAVE \$200 OFF FEES BELOW BY  
BOOKING A ROOM THROUGH AFPM.**

### Step 2: Meeting Registration

	By April 7	After April 7
<input type="checkbox"/> Member	\$ 900 _____	\$1000 _____
<input type="checkbox"/> Non-Member	\$1500 _____	\$1600 _____
<input type="checkbox"/> Spouse/Guest	\$ 100 _____	\$ 100 _____

#### Thursday

Safety Awards Event \$ 100 \_\_\_\_\_ \$ 100 \_\_\_\_\_

#### Exhibitor Only One-Day Passes

(Wednesday or Thursday / Not needed with full registration)

<input type="checkbox"/> Member Pass	\$ 550 _____	\$ 600 _____
<input type="checkbox"/> Non-Member Pass	\$ 850 _____	\$ 900 _____

#### Tuesday Workshop

<input type="checkbox"/> Member	\$ 300 _____	\$ 350 _____
<input type="checkbox"/> Non-Member	\$ 445 _____	\$ 495 _____

**Total Amount Due** \_\_\_\_\_

Name of Member Company \_\_\_\_\_

Not sure if your company is a member? Go to [www.afpm.org](http://www.afpm.org)

**Register by April 7th – Save \$ 100.**

**Save \$200 on full registration by reserving  
a room in the AFPM room block.**

### Step 3: Hotel Reservation Requests

Hotel Reservation requests must be accompanied by paid conference registration to be processed. Room rate is \$199 single/double occupancy at New Orleans Marriott, New Orleans, LA.

Arrival Date \_\_\_\_\_

Departure Date \_\_\_\_\_

If no dates are indicated, we will assign arrival  
Tuesday, May 16 and departure Friday, May 19.

Room Type:  One Bed  Two Beds

Number of People in Room: \_\_\_\_\_

Special Requests:  Disability  Other

Room Guarantee:  AMEX  VISA

MasterCard  Discover  Diners

Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Frequent Guest Number \_\_\_\_\_

Register [on-line](http://www.afpm.org) to receive immediate acknowledgement of hotel. April 7 is the final cut-off date to reserve a room. Contact the hotel directly with changes or cancellations beginning April 14, 2017.

### Step 4: Payment Information

Payments to AFPM are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

VISA  MasterCard  American Express

Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name of person on card (please print) \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Country \_\_\_\_\_

Signature (Required, authorizing charge & acknowledging cancellation/refund, fee, registration, spouse policies and [other policies](#) on page 7 & 8.)

Register on-line at [www.afpm.org](http://www.afpm.org) or by fax with credit card information to 202.835.0467.