



SAFETY



AFPM

American
Fuel & Petrochemical
Manufacturers

2013 National Occupational &
Process Safety Conference and Exhibition
Advance Program

The Woodlands Waterway Marriott
The Woodlands, Texas
May 14-15, 2013

Superior Safety is Fundamental to Business Success

AFPM's National Occupational & Process Safety Conference features an overview of safety challenges and issues affecting refineries and petrochemical plants. It assembles 400 individuals from industry with responsibility for health/safety, process safety, industrial hygiene, safety procedures, training, fire protection, emergency response, incident reviews, safety regulations and safety management. Leading industry experts share valuable insights to promote safety and incident prevention through general session presentations, workshops, and discussion groups. Each workshop track has a collection of presentations, discussion forums and Q&A sessions. The National Occupational & Process Safety Conference provides attendees an excellent opportunity to increase their knowledge, share best practices, and network with industry experts.

Vendor Exhibition

The Occupational & Process Safety Conference also features a vendor exhibition where attendees have an opportunity to learn about the latest products and services available to the industry. Approximately 40 vendors exhibit during the conference.

Safety Awards Event

Come join us as AFPM honors our members who have achieved safety excellence.

This year's event will be held at the Woodlands Waterway Marriott Hotel in The Woodlands, TX. Entertainment provided by The Water Coolers, a group of talented comics and singers who take everyday familiar experiences add hilarious comedy, original music and parodies of familiar songs to celebrate the crazy, funny, maddening and somehow comforting insanity of everyday life.

Schedule of Events

Monday

12:00 pm – 5:00 pm

12:00 pm – 5:00 pm

1:00 pm – 5:00 pm

May 13, 2013

Exhibitor Move-in

Registration

Workshop 1: Taking Safe Work Practices to the Next Level: Electronic Permitting

Workshop 2: Human Reliability Does Impact Process Safety Performance: Fatigue Management, Alarm Management, and Physical Procedure Execution

Tuesday

7:00 am – 6:30 pm

8:00 am – 11:00 am

8:00 am – 12:00 pm

12:00 pm – 1:30 pm

1:30 pm – 3:00 pm

May 14, 2013

Registration

Exhibitor Move-in

General Session

Lunch in Exhibit Hall

Concurrent Workshops

- Learnings from Advancing Process Safety
- Industrial Hygiene Monitoring
- Front Line Employee Involvement
- Leadership and Accountability
- Utilizing Technology to Improve Safety

Workshops Repeated

Reception in the Exhibit Hall

Wednesday

7:30 am – 4:00 pm

8:00 am – 12:00 pm

12:00 pm – 1:30 pm

1:30 pm – 3:00 pm

May 15, 2013

Registration Open

General Session

Lunch in the Exhibit Hall

Concurrent Workshops

- API Site Assessments
- Industrial Hygiene – What You Think You Know vs. What You Should Know
- Planning Safety into Turnarounds
- Process Safety

Safety Awards Event

6:00 pm – 9:00 pm

Preconference Workshops

1:00 pm – 5:00 pm

There will be two half day preconference workshops on electronic permitting and various elements of human reliability. These workshops will be a combination of presentations and panel discussions.

Workshop 1:

Taking Safe Work Practices to the Next Level: Electronic Permitting

Prsident:

Ronnie Meyers, Shell Oil Products

Implementation of an Electronic Safety Permit System Application at a Chemical Manufacturing Facility in the U.S.

Omer Wolff, Formosa Plastics

This presentation will highlight the driving factors for change from a paper-based to an electronic-based safety permit system at a US chemical manufacturing site. This presentation will focus on the development and implementation of the new design, insight into the typical obstacles, the significant benefits after completion and suggestions for consideration by others who may be interested in this approach.

Electronic Tag Out Database

James Harrison, BASF Fina Petrochemicals

BASF has developed an electronic tag out system for isolating and clearing equipment/systems for maintenance activities. This database is a "one stop shop" for operations techs with links to all startup/shutdown and clearing procedures, marked up P&ID's, environmental forms (MSS), Interlock Bypasses, electronic permitting, and more. This system improves the maintenance execution process, reduces the number of hours required to perform the work, and has resulted in a safer work environment.

Valero's Journey to Electronic Permitting

Charles Johnson, Valero Energy Corporation

This presentation will focus on how electronic permitting benefitted Valero and some of the pros and cons of development and implementation of the system.

Speaker Panel Discussion

Workshop 2:

Human Reliability Does Impact Process Safety Performance: Fatigue Management, Alarm Management, and Physical Procedure Execution

Prsident:

Fritz Kin, Marathon Petroleum Company

Hazard Recognition: Sometimes An Overlooked Contributing Factor to Incidents

Faheem Kazimi, Pasadena Refining Company

Various root cause models are utilized by businesses when investigating an incident (an unwanted event). The models vary in complexity and detail, however most (if not all) group the causes of any accident into five categories – management, environment, material, task, and personnel.

An important underlying factor "hazard recognition – or lack thereof" is often overlooked or at times is avoided for the fear of being viewed as "blaming a person." Failing to point out human oversight (not fault, but failure to notice) that contributed to an accident not only compromises the quality of the investigation, it also fails to prevent future incidents resulting from similar causes. This presentation offers an analysis of incidents where hazard recognition, although not listed as the "root cause" would have prevented the incident from taking place.

Process Safety Requires Human Reliability

Susan Koen, RoundTheClock Resources

Human error is involved in approximately 80% of workplace accidents including the most catastrophic accidents. This presentation will explain the essential link between human reliability and process safety. Moreover, it will outline a new risk/reliability approach to Process Safety Management that is grounded in human reliability studies and utilized effectively in many high reliability organizations.

Conduct of Operations and Operational Discipline

Representative, Center for Chemical Process Safety (CCPS)

This presentation will discuss what managers and supervisors can do to ensure that workers are able to perform their tasks correctly.

Human Reliability in the Aviation Industry

Don Gunther, Gunther & Associates

In 2000, following a Line Operation Safety Audit (LOSA) and working with the University of Texas, Threat and Error Management (TEM), training was developed at Continental Airlines. Using a "new" view on error, the team developed a program to reduce errors by developing an understanding of and putting into practice effective threat management. More importantly was the development of skills to be effective at error management and mitigating possible negative outcomes.

TEM is an effective process to counter such threats as complacency and keep the employees on the path towards operational excellence. When TEM is imbedded into training and line operations and is fully supported by the "front line" supervisors, it then has the potential to make a positive change in the way employees manage their complex operating environment.

Speaker Panel Discussion

General Session

8:00 am – 12:00 pm

Presider:

Fritz Kin

Marathon Petroleum Company

Welcome

Mike Mayo

Director of Safety

Enterprise Products Operating LLC

Chair, AFPM Safety & Health Committee

Keynote Address



Safety – From a Small Refiners Perspective

Jim Loving

Senior Vice President Refining, Pipelines,
and Terminals, CHS Inc.,

AFPM Executive Committee Member

Motivational Speaker



Garrison Wynn

Wynn Solutions

Garrison Wynn has presented to some of the world's most effective leaders and business developers, from multibillion-dollar manufacturers and national associations to top New York Stock Exchange wire houses. He has a background in manufacturing, telecom, and financial services and toured as a professional stand-up comedian. In his teens, Garrison worked with Magnavox and baseball legend Hank Aaron to promote the world's first video gaming system, and by age 27 he became the youngest department head in a Fortune 500 company's history. He researched and designed processes for 38 locations nationwide and developed and marketed products still being sold in 30 countries. He is the author of the Amazon.com bestseller *The REAL Truth about Success*, has contributed weekly to *The Washington Post*, and has coauthored with Stephen Covey. His award-winning success tools receive high praise, but his greatest strength is a magnetic live performance that keeps him in high demand, with more than 600 inquiries and 100 speaking dates per year.

Advancing Process Safety Programs

Willis Jernigan, Flint Hills Resources

In April of 2012, AFPM and API launched six new programs to further advance process safety improvements in the refining and petrochemical industries. Active industry participation to date exceeds 95% of the US refining capacity as well as several petrochemical companies. This presentation will provide a quick overview of what has happened with these programs and what is coming in the future.

Lessons Learned from a Hydrogen Compressor Fire

David Maher, Alon USA

On August 5th, 2011 the Alon Big Spring refinery experienced an incident while starting up a hydrogen compressor after maintenance activity. The incident involved the release of hydrogen and a subsequent fire. The direct consequences of the incident were a hearing related injury, an environmental release, unit shutdown, equipment damage, and lost production. This presentation provides an incident overview, a summary of the investigation and root cause, and discusses other lessons learned during the course of the investigation.

DSA Presentations - TBD

12:00 pm – 1:30 pm

Lunch in the Exhibit Hall

1:30 pm – 3:00 pm

Workshops: Track 1-5

3:30 pm – 5:00 pm

Workshop Repeated: Tracks 1-5

5:00 pm – 6:30 pm

Reception in Exhibit Hall

Workshops

Track 1 – Learnings from Advancing Process Safety

Presider:
Willis Jernigan, Flint Hill Resources

Making the Most of the AFPM Safety Portal – Event Sharing *Dawn Wurst*, Flint Hills Resources

This presentation includes an overview of the Event Sharing portion of the Safety Portal, scenarios on how the data contained in the database can be used in a facility setting, and examples and summaries of data currently included in the database.

Advanced Utilization of Hazard ID Documents and Process Safety Metrics

Jerry Forest, Celanese
Karen Paulk, Phillips 66

This presentation will provide an update on AFPM's advancing process safety effort focusing on hazard identification, metrics, and event sharing. Topics include: how to access each subject from the AFPM portal, how to interact with the portal and how to use each topic at the plant site.

Track 2 – Industrial Hygiene Monitoring

Presider:
Mario Vasquez, Flint Hills Resources

Management of Emergency Response Monitoring - IH and Occupational Health as it Relates to Emergency Response Events *Paul Nony*, CTEH, LLC

Timely toxicological information and guidance is a critical component for industrial hygienists in managing responses to chemical releases in the environment. This presentation will illustrate what role industrial hygienists play in such a situation and how their expertise can help manage an emergency situation.

Monitoring Contract Workers *Alan Brown*, Total Petrochemicals USA

In addition to monitoring workers at a facility, industrial hygienists must also monitor contract workers, which presents some unique challenges. This presentation will show what both IH professionals and contractors can do to help ensure correct monitoring of contractors at a facility.

Track 3 – Front Line Employee Involvement

Presider:
Jeff Hannis, Air Products and Chemicals

Western Refining Peer Review Program *Everett Farris*, Western Refining *Steve Williams*, ADSI

Peer Review is an informal exercise whereby coworkers can review an accident or near miss and are free to formulate conclusions to help employees focus on their control over incident factors. This process has proven to be a powerful "thought improvement" tool for helping people think about accident causes. They have also proven to have greater value for developing insight for preventing future accidents than formal investigations. This presentation will review the peer review process and how Western Refining has implemented this process at their refinery.

Safety Trail – Safety Awareness in the Workplace

Darian Pfister and *CJ Parker*, Phillips 66

The Phillips 66 Alliance Refinery developed the "Safety Trail" in 2008 out of the need to remind employees and visitors of certain events and lessons learned from past events. The "Safety Trail" was implemented to help all of us improve our Safety Awareness, and Hazard Recognition Skills. The Joint Safety, Health and Environment Committee selected events from a five year period – recordables, serious near misses, environmental events and process safety events.

Workshops Continued

Track 4 –

Leadership and Accountability

Presider:

Tim Hornig, Philadelphia Energy Solutions

What Operating Managers Need to Know About LOPA Action Items

Glenn Rozmus, Smith & Burgess, LLC

With the gain in popularity of Layers of Protection Analysis (LOPA) to systematically identify risk, more recommendations are being generated from the process. Like all other processes, results from the LOPA process are only as good as the information used to generate them. Operating Managers must review the action items and challenge the team when corrective actions don't appear to materially increase the safety of the facility. This presentation provides a methodology for the manager to understand the LOPA process on a high level. This is followed by a review of parameters which can result in very different LOPA outcomes. The final section is real life examples of systems from the original LOPA study that required expensive mitigations even though very specific industry RAGAGEP stated that the installations were correct. The Operating Manager, armed with the knowledge of the LOPA process, can challenge action items that do not increase the safety of the facility.

Where Process Safety Must Move

Scott Stricoff, BST Solutions

Process safety has long embodied the adage, "If you always do what you've always done, you'll always get what you've always got." Despite the development of sophisticated technical and management systems in recent decades, major catastrophic incidents continue to occur. The study of prominent catastrophic events of the past several years has shown that technical failures are enabled by organizational failures. Learning how to align process safety with organizational functioning is a critical first step to avoiding technical errors. This presentation will review the problems facing process safety practitioners today and outline seven principles that can guide leaders both in aligning the organization to support process safety functioning and in assuring the integrity of process safety systems themselves.

Track 5 –

Utilizing Technology to Improve Safety

Presider:

Faheem Kazimi, Pasadena Refining Company

The Perfect Balance between Man and Technology – The Latest Technology to Protect Confined Space Workers

David Johnson, Total Safety U.S.

Confined spaces are full of hazards, but a new technology has been brought to market that drastically reduces at least one of those hazards—human error. Holeywatch personnel, often restricted to simply looking or yelling into the "black hole," can now be supplemented with monitoring solutions that bring safety to a whole new level. The Centralized Confined Space Monitoring System acts as a supplement to existing confined space entry procedures by finding the perfect balance between man and technology. This presentation will explore the emerging technology and discuss alternative methods that are designed for the simplest yet greatest investment: to increase the safety of workers within permit-required confined spaces.

Siting of Tents Under API RP 756

Raymond Bennett, Baker Engineering and Risk Consultants

The American Petroleum Institute will be issuing API RP 756 - Management of Hazards Associated with Location of Process Plant Tents in 2013. The presentation will discuss the requirements of siting tents and review the testing and other information that was used to develop the RP. Additional sources of information for the assessment of tents for blast, fire, and toxic hazards will also be addressed.

General Session

8:00 am – 12:00 pm

President:

Fritz Kin, Marathon Petroleum Company

Keynote Address



Jerry Wascom

Director, Americas Refining,
ExxonMobil Corporation
AFPM Executive Committee Member

It's Not Easy Being Mean: Enforcing EPA's RMP Regulation

Jim Belke, U.S. Environmental Protection
Agency

This presentation will provide the Environmental Protection Agency's perspective on implementation and enforcement of the Risk Management Program (40 CFR Part 68) at regulated US facilities, and discuss the Agency's plans for the future of the program.

Lessons Learned from HollyFrontier's Tulsa Refinery Diesel Hydrotreater Fire

(Invited)

In the early morning of August 3, 2012 a fire started in the HollyFrontier Tulsa refinery's diesel hydrotreater. This presentation will discuss the circumstances that lead up to the fire and the lessons learned after the investigation.

Lessons Learned from Delek's Tyler Refinery Saturated Gas Plant Explosion

Mike Norman, Delek Refining

On November 20, 2008, an explosion and subsequent fire occurred at Delek's Tyler, Texas refinery. This presentation will review findings from the investigation and lessons learned.

Regulatory and Legal Update

Mark Dreux, Arent Fox

This presentation will review current cases on PSM pending before the OSHRC and any recent decisions that may impact management of change, old pending PHA and audit findings and mechanical integrity. In addition, this presentation will discuss future actions of OSHA in relation to a phase two Refining NEP, I2P2, and any recent CSB recommendations that affect the refining and petrochemical industries.

Vertical Can Pump Case Failure

Quentin Baker, Baker Engineering and
Risk Consultants

The bottom case or "can" of a vertical can pump failed in the propylene splitter unit at the Alon, Big Spring refinery on February 18th, 2008. This presentation will provide information related to the pump failure incident, the failure mechanisms and the corrective measures that were adopted.

Lessons Learned from Pampa Acetic Acid Plant Explosion

Jerry Forest, Celanese

In November, 1987, the Hoechst Celanese Plant in Pampa, Texas experienced an explosion resulting in fatalities, numerous injuries, and an evacuation of residents. As a result of this incident a comprehensive 21 element process safety management system was developed at Celanese. This video is part of a lessons learned program now in place.

12:00 pm – 1:30 pm

**Lunch in the Exhibit Hall
Passport Program**

1:30 pm – 3:00 pm

Workshops: Track 1-4

Workshops

Track 1 – API Site Assessments

President:

John Grabowski, CITGO Petroleum
Corporation

API Site Assessments

Andrew Broadbent, American Petroleum
Institute

A collaborative industry effort administered by API, the Process Safety Site Assessment Program is focused on higher risk activities in petroleum refining and petrochemical facilities. Through the use of industry-developed protocols that span over 1,000 questions in total, the assessments evaluate both the quality of the written programs and the effectiveness of field implementation in eight focus areas: Leadership, MOC, Mechanical Integrity, Safe Work, Operating Practices, Facility Siting, PHA, and HF Alkylation. This presentation will discuss how the program was developed, how the assessments are conducted, some learnings from the program, and how the program will provide benchmarking information for process safety throughout the refining and petrochemical industry.

Track 2 –

Industrial Hygiene – What You Think You Know vs. What You Should Know

President:

Karen Jones, Total Petrochemicals, USA

Industrial hygiene plays an important role in today's refining and petrochemical industries. From process safety to environmental issues, a facility's industrial hygiene team brings considerable expertise to the situation. This interactive panel discussion with members of the AFPM Industrial Hygiene Subcommittee will illustrate how industrial hygiene is tied to toxicology, risk assessment, emergency response, occupational health, and exposure cases in facilities.

Workshops continued

Track 3 –

Planning Safety into Turnarounds

Presider:

Dave Carlin, Bay Ltd.

Planning Safety into Turnarounds

Jerry “Rusty” Smith, Marathon Petroleum Company

The Marathon Detroit refinery continuously looks for ways to improve safety with nested contractors, however, during large turnarounds; the refinery may employ non-nested contractors and time constraints limit the ability to teach contractors the refinery's safety culture. Therefore, the Detroit refinery plans safety into the 'Master Plan for Turnarounds' and utilizes our nested contractors to mentor the new contractors. The following topics will be discussed:

- Project Management Tools
- Contracted Safety Professionals
- Site Safety Plan
- Fall Protection Plans
- IH Plans
- Communication Plans
- Training (Safety Expo)
- Ventilation Plans
- Staffing
- Reviewing Contractors Work Scope
- TAR Confined Space Booklets
- Spot Audit/ Inspections
- Life Critical Safety Audits
- Integrating Contractor Safety Professionals
- Utilizing Behavior Base Safety (COS).

Track 4 – Process Safety

Presider:

Jerry Forest, Celanese

Aligning the Elements

Mary Burns, CITGO Petroleum Corporation

The elements of the Process Safety Management program are not independent from each other. As the OSHA introduction to the regulation states, “PSM forces employers to utilize an integrated system to achieve the goal of accidental release prevention.” Each of the program elements is interrelated and interdependent. Failure to develop the combination of communication and performance required to tie the elements of your process safety program together can result in increasing, and sometimes unrecognized, risk. Just as with dominos, this type of failure accelerates the progression from recoverable process deviations to catastrophic loss events. This presentation outlines a “Hazard Review” for your program elements and suggests safeguards to make the foundation of your process safety program strong enough to prevent progression of system failures.

Achieving Process Safety Excellence

Shanahan Mondal, Marathon Petroleum Company

Process Safety has become a top priority in the refining and petrochemical industry. Companies have aligned their resources to prepare for a multitude of compliance audits. How come companies are passing compliance audits with flying colors but we are still having significant process safety events? The answer lies in developing a strong process safety culture. This presentation will highlight how a small Gulf Coast refinery has achieved process safety excellence by shifting the process safety culture. The three main topics this presentation will cover are process safety leadership, employee engagement, and industry outreach. These three areas are the pillars upon which a strong process safety culture can develop.

Certified Points

Certified Safety Professional (CSP)

The Board of Certified Safety Professionals may grant CSP Continuance of Certification (COC) points for attendance at the National Occupational & Process Safety Conference without pre-approval. Please refer to the Board of Certified Safety Professionals website at www.bcsfp.org for more information. The responsibility for applying for these points lies with the individual CSP. AFPM will provide the necessary receipt on-site for the convenience of the registrant.

1. Conference Registration and Tickets

Log on to www.AFPM.org and select "Register Now" or complete the enclosed registration form. Full registration includes admission to the General and Breakout Sessions, and the Reception and Luncheons on Tuesday and Wednesday in the exhibit hall. Order tickets for the Safety Awards Event separately. Refer to the registration form for conference and ticket fees. On-line registration closes May 5.

Exhibitor Only One-Day Pass: Passes for attendance to only one day of the conference are available to Exhibiting Company Representatives Only. If you do not work for an exhibiting company you do not qualify for a one-day pass.

***Fee Structure:** In order to encourage AFPM attendees to use the contracted hotel block at The Woodlands Waterway Marriott Hotel, a tiered registration fee structure will be in effect. Registrants occupying a hotel room in the AFPM block at the Marriott will pay a registration fee \$200 less than those registrants who choose to stay outside the block or at an alternate hotel. Local commuter registrants, of course, will not be assessed the surcharge.

You'll save \$100 if you register by April 15!

2. Hotel Reservations

Reserve your hotel on-line when you register at www.AFPM.org and receive an immediate acknowledgement of your reservation. Or, fill in the appropriate space on the enclosed registration form. Hotel reservation requests will be processed in the order received by the AFPM. Get immediate acknowledgement on-line but allow 2 weeks if submitted to AFPM.

All individual reservations must be guaranteed by a major credit card. Cancellation policy: Cancellations may be made 72 hours prior to arrival with no penalty. Cancellations between 72 – 24 hours prior to arrival will be assessed a

\$50 cancellation fee. Cancellations the day of arrival will be charged in full. April 15, 2013, is the cut-off date for making hotel reservations, cancellations or substitutions through AFPM or on-line. Beginning April 21, 2013, reservations, substitutions, or cancellations must be made through the hotel directly.

3. Spouse Registration

For just \$100, your spouse can join you at the exhibit hall sessions as well as the included business sessions. A separate ticket must be purchased for the Safety Awards Event.

4. Payment

Pay by credit card. AFPM accepts American Express, MasterCard and Visa.

5. Travel

AVIS is the official rental car agency for the NSC. Call 800.331.1600 and refer to AWD#:B761399 to receive discounted rates.

6. Confirmation

Your registration will be confirmed via e-mail if you provided us your email address. Otherwise, your confirmation will be sent via U.S. mail.

7. Sponsorships

Show your support for your industry association. Contact Merla Zollinger for sponsorship opportunities at 202.457.0480 or mzollinger@afpm.org.

8. Attire

Conference: Business casual (shirts with collars; no ties, jeans, sneakers or shorts). Awards Event: Business Casual.

Cancellation Policy:

Registration (full conference and/or workshop) cancellations may be made on-line, or submitted in writing, faxed to 202.835.0467 or e-mailed to NSC@afpm.org. Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions must be submitted in writing to NSC@afpm.org.

Cancellations may be made by April 15, 2013 with no penalty. Written cancellations postmarked, faxed, or emailed between April 16 and April 29, 2013 will receive a refund of fees, less a \$50 processing fee. No refunds after April 29, 2013. No telephone cancellations.

One-day Pass and

Ticket Refund Policy:

Refunds will be made on one-day passes or awards event tickets purchased if request is received in writing by April 29, 2013. No refunds after April 29.

No Suitcasing Please:

Please note that while all meeting attendees are invited to the exhibition, any attendee who is observed to be soliciting business in the aisles or other public spaces, in another company's booth, or in violation of any portion of the AFPM Exhibition Policy will be asked to leave immediately. Please report any violations you may observe to show management.

Registration Policy:

Those who are present at the site of an AFPM meeting and/or occupy a hotel room in the AFPM room block to conduct business with industry personnel gathered for that meeting are expected to register for that meeting and pay the registration fee, whether or not they attend a specific function.

Spouse/Guest Policy:

A guest is a spouse/significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. A co-worker, an associate or spouse who works within the industry may not use the Spouse/Guest Registration category. Guests are not permitted to work in an exhibit booth. Children under 18 are not permitted in the exhibit hall.

Fee Policy:

Eligibility for member rates is based on membership information currently on file with AFPM. If your company is not currently a member, the non-member fees will be charged to your credit card.

Ethical Responsibility and Professional and Personal Conduct Code

The American Fuel and Petrochemical Manufacturers ("AFPM") has adopted the following "Ethical Responsibility and Professional and Personal Conduct Code" (hereinafter, "the Code"). Every member of AFPM, their designated representatives, and non-member attendees at all AFPM meetings and forums agree to abide by the Code as a condition of membership in AFPM and attendance and participation at AFPM meetings and forums.

The Code requires the following of all individuals attending AFPM meetings and forums:

- Adherence to the AFPM bylaws and the AFPM policies and procedures, as adopted by AFPM's Board of Directors.
- Strict compliance with antitrust laws.
- Adherence to all applicable federal and state laws.
- Maintain the highest level of professional and personal ethical behavior while attending AFPM meetings and forums.
- Prevention of certain behaviors, including harassment, violence, intimidation and discrimination of any kind involving race, color, religion, national origin, gender, sexual orientation, age, disability or, where applicable, veteran or marital status.

- Assurance that conduct at all times and in all professional and personal dealings with each other and other attendees is with the highest level of integrity and courtesy.
- Sharing of knowledge and expertise as speakers at AFPM educational events and sessions whenever practicable, without soliciting or explicitly promoting their own organization's products or services.
- Working to instill public and consumer confidence in the petrochemical and refining industries, its member companies, and its professionals, avoiding any action conducive to discrediting members of AFPM.
- Refraining from scheduling general attendance meetings, receptions or other events at times that conflict with substantive programming or social events at AFPM meetings without express written permission of AFPM.

Failure to abide by the Code may result, for the first offense, in informal censure of a company or individual by the AFPM Executive Committee. If violations of the Code continue after such an informal censure, a company may be subject to expulsion from AFPM, or an individual to exclusion from participation in AFPM activities, by the Board of Directors.

Entertainment Policy:

We ask your cooperation in observing Association policy on activities held in conjunction with any AFPM meeting:

- Meetings or social activities should not be scheduled that take registrants away from AFPM programs and AFPM-sponsored activities;
- Any company sponsoring a function to which 25 or more people are invited should outline its plans for advance approval by AFPM. In general, such functions will be approved if they do not unduly take registrants away from AFPM-sponsored activities;
- All representatives of companies sponsoring hospitality activities are expected to register for the meeting;
- Hospitality suites are expected to close by 1:00 am;
- Food, beverage and service personnel (bartenders, hostesses, etc.) must be obtained through the hotel catering department;
- Suite promotional activities are to avoid the use of elaborate entertainment, expensive door prizes, suite attendance solicitation by individuals who are not full-time employees of the sponsoring company, or other similar activities.

Registration Form: NSC13

Register on-line at www.afpm.org

Register by April 15th – Save \$ 100.

Save \$200 on full registration by reserving
a room in the AFPM room block.

Step 1: Attendee Profile

Please fill out completely. Badges will be printed from this information.

Name

Title

Company

Address

City

State

Zip

Country

Phone (Area/Country/City Code)

Fax (Area/Country/City Code)

E-mail

☐ If this is not a permanent address change, check here.

Spouse/Guest Name (if attending)

☐ Check here if you require special services.
Please attach a description of your needs..

Step 2: Hotel Reservation

Hotel Reservation requests must be accompanied by paid conference registration to be processed. Room rate is \$199 single/double occupancy at The Woodlands Waterway Marriott, The Woodlands, TX.

Arrival Date

Departure Date

If no dates are indicated, we will assign arrival
Monday, May 13 and departure Thursday, May 16.

Room Type: ☐ One Bed ☐ Two Beds

Number of People in Room: _____

Special Requests: ☐ Disability ☐ Other

Room Guarantee: ☐ AMEX ☐ VISA
☐ MasterCard ☐ Discover ☐ Diners

Credit Card Number

Exp. Date

Signature

Frequent Guest Number

Register on-line to receive immediate acknowledgement of hotel. April 15 is the final cut-off date to reserve a room. Contact the hotel directly with changes or cancellations beginning April 20, 2013.

Register on-line at www.afpm.org or by fax with credit card information to 202.835.0467.

Step 3: Meeting Registration

Hotel reservation in
AFPM room block*

By April 15

After April 15

<input type="checkbox"/> Member	\$ 575	_____	\$ 675	_____
<input type="checkbox"/> Non-Member	\$1145	_____	\$1245	_____
<input type="checkbox"/> Spouse/Guest	\$ 100	_____	\$ 100	_____

Hotel reservation not
in AFPM room block*

By April 15

After April 15

<input type="checkbox"/> Member	\$ 775	_____	\$ 875	_____
<input type="checkbox"/> Non-Member	\$1345	_____	\$1445	_____
<input type="checkbox"/> Spouse/Guest	\$ 100	_____	\$ 100	_____

Wednesday

<input type="checkbox"/> Safety Awards Event	\$ 100	_____	\$ 100	_____
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Exhibitor Only One-Day Passes

(Tuesday or Wednesday / Not needed with full registration)

Hotel reservation in AFPM room block*

<input type="checkbox"/> Member Pass	\$ 300	_____	\$ 350	_____
<input type="checkbox"/> Non-Member Pass	\$ 575	_____	\$ 625	_____

Hotel reservation not in AFPM room block*

<input type="checkbox"/> Member Pass	\$ 500	_____	\$ 550	_____
<input type="checkbox"/> Non-Member Pass	\$ 775	_____	\$ 825	_____

Monday Concurrent Workshops – Select Only One

Electronic Permitting

<input type="checkbox"/> Member	\$ 200	_____	\$ 250	_____
<input type="checkbox"/> Non-Member	\$ 395	_____	\$ 445	_____

Human Reliability

<input type="checkbox"/> Member	\$ 200	_____	\$ 250	_____
<input type="checkbox"/> Non-Member	\$ 395	_____	\$ 445	_____

Total Amount Due

Name of Member Company

Not sure if your company is a member? Go to www.afpm.org

Step 4 Payment Information

Payments to AFPM are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

☐ VISA ☐ MasterCard ☐ American Express

Credit Card Number

Exp. Date

Name of person on card (please print)

Billing Address

City

State

Zip

Country

Signature (Required, authorizing charge & acknowledging cancellation/refund, fee, registration, & spouse policies and ethics code.)